Brazoria County Commercial Development Road Map

Please follow the below steps in order. Some steps have multiple approvals, those are able to be worked on simultaneously. However, you cannot move forward to the next number until the previous step has been completed. Please feel free to visit us at www.brazoriacountytx.gov or email the Engineer's office engineer-development@brazoriacountytx.gov

START HERE

1

Pre-Development Meeting
Apply for the PDM in the Engineers office. Submit the application with a site plan for scheduling.

Drainage Approval
Brazoria County will not release permits without drainage approval. Use the GIS map to determine your drainage district and contact them accordingly.

Filed & Recorded Plat
Brazoria County will not release permits without approval from the platting authority. Use the GIS map to determine if you are located in an ETJ and reach out to the City accordingly.

2

911 Address
Apply for the 911 address or submit an address verification form to the addressing department in the Engineer's office.

3

Fire Marshal Site Approval
Submit Application and fees for site review by the Fire Marshal's Office.

Ground Water
All commercial or residential homes with more than one well, are required to obtain a well permit.

Engineer Permits
Driveway: If development is along a County Road (CR), please submit a Driveway Permit application to the Permits department in the Engineer's office. If access is located along a Tx DOT or City Road, please contact the appropriate entity for access approval.

ROW Permit: Any work within the County ROW will require a permit, prior to construction.

Heavy Haul Permit: Any Commercial vehicle travelling along any Brazoria County maintained road must obtain Heavy Load Permit.

4

Engineering LONO
Submit the Letter of No Objection request form to the Engineers office for Review. Include all applicable items listed in section 2 of the application.

5

Floodplain Fill & Grade
Submit the Fill & Grade Permit application to the Floodplain office for review. Include Drainage approval and the LONO from the Engineers office.

Fire Marshal
Submit Application and fees for site construction inspections received by the Fire Marshal's Office.

Environmental Health
OSSF Permit: Submit permit design, drainage plan and LONO from Engineers office for properties that require a septic system.

Food Permit: Submit sealed floor plans showing the establishment's food preparation, storage and dining areas for business that requires a food permit.

6

Drainage Approval
Once all drainage and mitigation improvements are constructed per approved drainage plans obtain the Certificate of Complaince from the appropriate drainage authority.

7

Floodplain Building Permits
Submit the Building permit application along with ALL other approvals received. Must hand deliver completed packet for processing.

Legend

- Engineering
- Fire Marshall
- Ground Water
- Other Entities
- Environmental Health
- Floodplain Building Permits

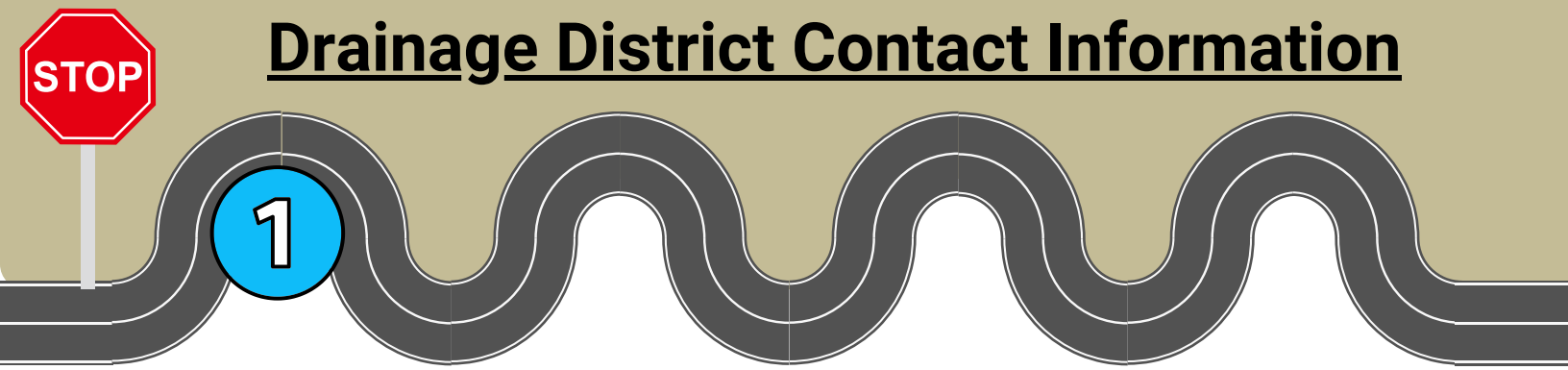
STATE OF TEXAS • COUNTY OF BRAZORIA

10/1/2026



Brazoria County Contact Information

NAME	EMAIL	PHONE	DEPARTMENT
KAREN MCKINNON, P.E.	karenm@brazoriacountytx.gov	(979) 864-1465	Engineering- Assistant County Engineer
MEGAN COOK	meganc@brazoriacountytx.gov	(979) 864-1465	Engineering- SR Development Technician
SABRINA SERBANTEZ	sabrinas2@brazoriacountytx.gov	(979) 864-1465	Engineering- Development Technician
JONIESE MEDINE	joniesem@brazoriacountytx.gov	(979) 864-1465	Engineering- Development Admin
VALEEN GONZALES	vgonzales@brazoriacountytx.gov	(979) 864-1265	Engineering- Permits
STEPHANIE TOOLE	stephaniet@brazoriacountytx.gov	(979) 864-1265	Engineering- Permits
MARTIN VELA	martinv@brazoriacountytx.gov	(979) 864-1121	Fire Marshal Office
TRISTAN RUSSELL	tristanr@brazoriacountytx.gov	(979) 864-1121	Fire Marshal Office
LINDSEY DRAKE	lindseyd@brazoriacountytx.gov	(979) 864-1121	Fire Marshal Office
JOHNNY DAHSE	johnnyd@brazoriacountytx.gov	(979) 864-1121	Fire Marshal Office
MICHAEL WHITE	mwhite@brazoriacountytx.gov	(979)-864-1668	Brazoria County Groundwater Conservation District
JODIE VICE	jodiev@brazoriacountytx.gov	(979) 864-1600	Environmental Health - Director
JESSICA STELL	jessicas@brazoriacountytx.gov	(979) 864-1600	Environmental Health - Sanitation
ADAM KEEN	adamk@brazoriacountytx.gov	(979) 864-1600	Environmental Health - Food Services
JOE RIPPLE	joer@brazoriacountytx.gov	(979) 864-1295	Floodplain/Building Permit-Administrator
VICKIE THOMAS	vthomas@brazoriacountytx.gov	(979) 864-1295	Floodplain/Building Permit
LAURIE PERRY	lauriep@brazoriacountytx.gov	(979) 864-1265	Engineering- 911 Addressing Administrator
MICHELLE HOWE	michelle.howe@txdot.gov	(979) 864-8500	TxDOT Representative

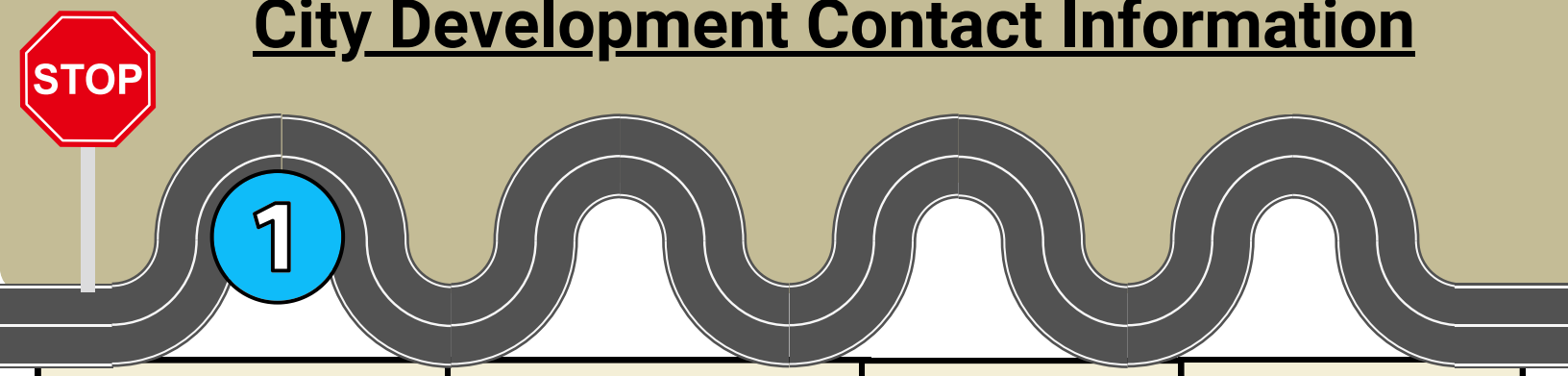


Drainage District Contact Information

Angleton Drainage District #1 - www.angletondrainagedistrict.org			
Name	**Email Address**	**Phone**	**Department**
Miguel Sauceda	msauceda@bakerlawson.com	979-849-6681	Engineer
Velasco Drainage District #2 - www.velascodrainage.com			
Name	**Email Address**	**Phone**	**Department**
David Youngblood	david@velascodrainage.org	979-265-4251	Superintendent
Drainage District #3 (Alvin) - www.bccd3.com			
Name	**Email Address**	**Phone**	**Department**
Dong Nguyen	albengineering@entouch.net	979-264-3510	Engineer
Drainage District #4 (Pearland) - www.bdd4.org			
Name	**Email Address**	**Phone**	**Department**
Jarrod Aden	jaden@bdd4.org	832-547-1632	District Engineer
Drainage District #5 (Iowa Colony) - www.bcdd5.com			
Name	**Email Address**	**Phone**	**Department**
Dinh V. Ho	dinh@adico-llc.com	832-895-1093	Engineer
Drainage District #8 (Danbury)			
Name	**Email Address**	**Phone**	**Department**
Duane Whitehead	dwhitehead@kaluzainc.com	281-341-0808	Engineer
West Brazoria County Drainage District #11 - www.wbcdd11.org			
Name	**Email Address**	**Phone**	**Department**
Randy Stroud	r_stroud@sbcglobal.net	979-849-3141	Engineer
No Man's Land – Brazoria County Engineering Department - www.brazoriacountytx.gov			
Name	**Email Address**	**Phone**	**Department**
Megan Cook	engineer-development@brazoriacountytx.gov	979-864-1265	Development

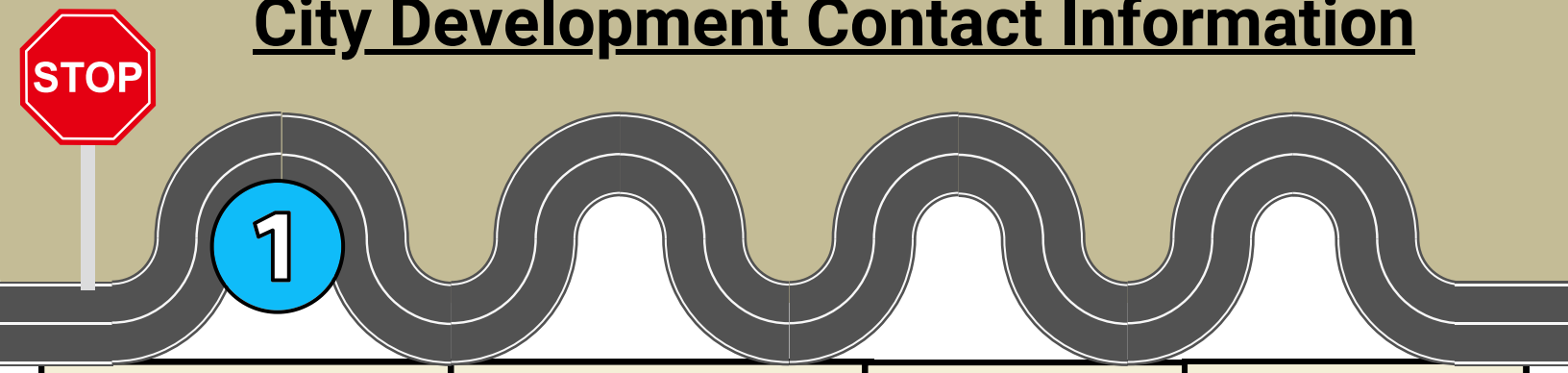
Drainage approval is required prior to Brazoria County releasing any permits. Please contact the appropriate drainage district accordingly, as they are a separate entity. We recommend reaching out quickly as the review and approval process can be timely.

City Development Contact Information



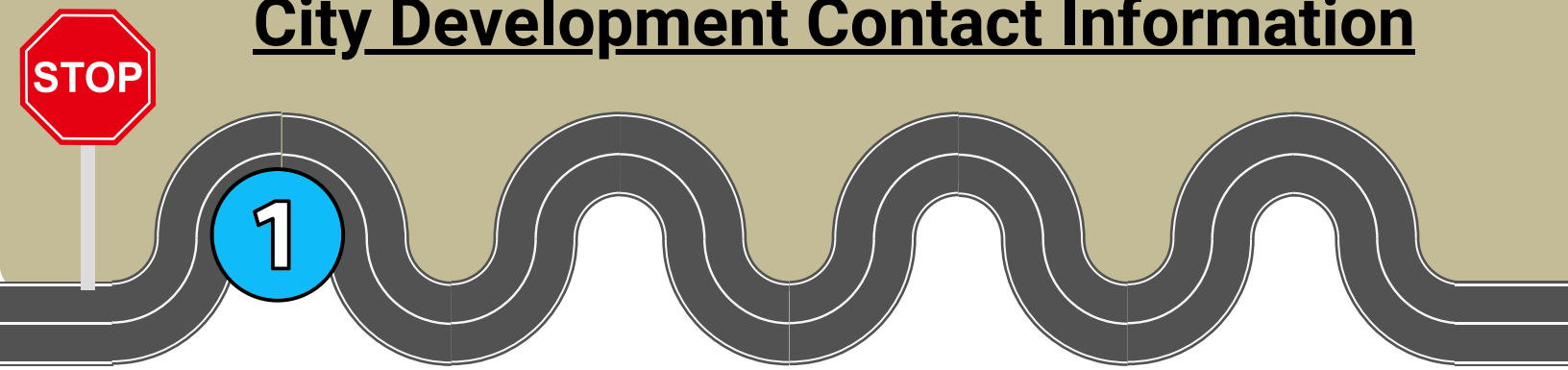
NAME	EMAIL	PHONE	CITY
SARAH GIBBS	ksgibbs@psf.cityofalv	(281) 388-4351	Alvin
SHANA CHURCH	schurch@psf.cityofalv	(281) 388-4276	Alvin
MICHELLE SEGOVIA	msegovia@cityofalvin.com	(281) 388-4341	Alvin
KYLE REYNOLDS	kreynolds@angleton.tx.us	(979) 849-2106	Angleton
OTIS SPRIGGS	ospriggs@angleton.tx.us	(979) 849-2108	Angleton
RANDY STROUD	rstroud@sbcglobal.net	(979) 849-3141	Bailey's Prairie
DAVID KOCUREK	citymanager@cityofbrazoria.org	(979) 482-1873	Brazoria
PHILLIP RAY	mayor@cityofbrazoria.org	(979) 299-9012	Brazoria
CLISSA MILLS	citysecretary@cityofbrazoria.org	(979) 798-2489	Brazoria
GLENDA HUNDO	ghundo@cobvtx.org	(281)485-3048	Brookside Village
ROBERT LIRA	rlira@cobvtx.org	(281) 485-3048	Brookside Village
CLEO RODRIGUEZ	crodriguez@cobvtx.org	(281) 485-3048	Brookside Village
CJ SNIPES	cjsnipes@clutetexas.gov	(979) 265-2541	Clute
ROSIE POITEVINT	rosie@clutetexas.gov	(979) 265-2541	Clute
SUE POWELL	mayor@danburytx.gov	(979) 583-5733	Danbury
YVETTE RUIZ	yruiz@freeport.tx.us	(979) 871-0109	Freeport
SHELBY ARAUJO	saraujo@freeport.tx.us	(979) 871-0118	Freeport
ROBERT JOHNSON	rjohnson@freeport.tx.us	(979) 871-0117	Freeport

City Development Contact Information



NAME	EMAIL	PHONE	CITY
AMANDA BLAKE	secretary@hillcrestvillagetx.gov	(281) 756-0577	Hillcrest Village
NORMAN SCHROEDER	mayor@holidaylakestexas.com	(979) 849-1136	Holiday Lakes
RACHEL PATTERSON	rachel@iowacolonytx.gov	(346) 395-4528	Iowa Colony
KAYLEEN ROSSER	krosser@iowacolonytx.gov	(346) 395-4526	Iowa Colony
COREY THOMAS	redfishthomas@sbcglobal.net	(979) 233-2700	Jones Creek
LAUREN GRAYSON	jc.cityhall@coastal-link.net	(979) 233-2700	Jones Creek
SAL AGUIRRE	saguirre@lakejacksontx.gov	(979) 415-2412	Lake Jackson
NICOLLE WILSON	nwilson@lakejacksontx.gov	(979) 415-2417	Lake Jackson
EDDIE HERRERA	eherrera@lakejacksontx.gov	(979) 415-2415	Lake Jackson
RIC BOGUE	rbogue@cityofliverpooltexas.com	(281)581-2342	Liverpool
CATHERINE LONG	clong@cityofliverpooltexas.com	(281) 581-2342	Liverpool
JOSE ABRAHAM	jose.abraham@cityofmanvel.com	(832) 336-4068	Manvel
DAN JOHNSON	dan.johnson@cityofmanvel.com	(832) 336-4049	Manvel
ANDI FORD	andi@cityofoystercreek.com	(979) 233-0243	Oyster Creek
VANCE WYLY	vwyly@pearlandtx.gov	(281) 652-1742	Pearland
MARTIN GRIGGS	mgriggs@pearlandtx.gov	(281) 652-1709	Pearland
JESSICA MATA	jmata@pearlandtx.gov	(281) 652-1791	Pearland
KATYA COPELAND	kcopeland@pearlandtx.gov	(281) 652-1774	Pearland

City Development Contact Information



NAME	EMAIL	PHONE	CITY
SHARI WRIGHT	swright@quintanatx.com	(979) 373-7255	Quintana
KIRSTEN GARCIA	kgarcia@richwoodtx.gov	(979) 265-2082	Richwood
AMANDA DAVENPORT		(979) 233-1531	Surfside
JOSH HART		(979) 233-1531	Surfside
CATHERINE LONG		(346) 456-3535	Sandy Point
KAYDI SMITH	kdsmith@sweenytx.gov	(979) 548-3340	Sweeny
RAYMOND CANTU	rcantu@bonneytexas.gov	(281) 595-2269	Village of Bonney
KAILI AVIRETT	citysecretary@westcolumbiatx.org	(979) 345-3123	West Columbia
PAUL ODIN	citymanager@westcolumbiatx.org	(979) 345-3123	West Columbia

Brazoria County Engineering

Pre-Development Meeting:

What is a PDM?

· Pre-Development Meetings are offered as a free service for applicants to learn more about the County's permitting procedures and help answer general questions.

When do I need a PDM?

· A PDM is required before any work can begin on ANY commercial development or residential subdivision project outside of city limits

Who attends a PDM?

· One Representative from your project must attend in person, representatives from various County departments attend the meetings, (Floodplain, Environmental Health, Engineer's Office Development Team, Fire Marshal, Ground Water)

How do I apply for a PDM?

· Submit a completed Pre-Development Meeting Request application with a site plan (does not have to be engineered plans or the final site plan.) Make sure the Property ID (PID) is listed on the application. Applications submitted without a site plan or the PID cannot be scheduled until this important information is received.

Where can I find the application?

· https://www.brazoriacountytx.gov/departments/engineering Development tab, Pre-Development Meeting

How do I submit the application?

· In person at the Brazoria County Engineer's Office, Courthouse West Annex, 451 N. Velasco, Ste 230., Angleton, TX 77515 or online to: ENGINEER-DEVELOPMENT@brazoriacountytx.gov

Is there a fee for a PDM?

Yes and No.... There is no charge for initial meeting. (No show meeting or meeting not cancelled 24 hours in advance will count as initial meeting and rescheduled meeting will be charged $200). Additional meetings, $200 each. Applies for all additional meetings - includes requested by the development and expired meetings. PDM's are valid for 1 year.

How long does it take to be scheduled for a PDM?

· After the application, site plan and PID are submitted, it's reviewed. You will be contacted via email within 7-10 business days with an available meeting date and time. Pre-Development Meetings are scheduled in the order all information is received.

How do I know if my potential site of development is within city limits?

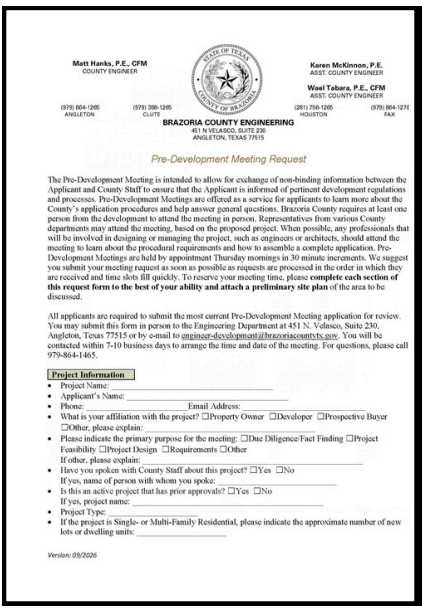
· This information can be found on the GIS website: https://www.brazoriacountytx.gov/departments/engineering GIS, Interactive Maps tab

Is there anything I can do while I'm waiting on my scheduled PDM date?

· YES! You are encouraged to reach out to the Drainage District your property is in and contact them for information on what they will require from you.

· If your property is located within an ETJ or City you may be required to plat. We encourage you to reach out to the city accordingly.

Drainage District and ETJ information can be found on the Brazoria County Engineer's Office website at the link below https://www.brazoriacountytx.gov/departments/engineering GIS, Interactive Maps tab



Matt Hanks, P.E., CFM
COUNTY ENGINEER

Karen McKinnon, P.E.
ASST. COUNTY ENGINEER

Wael Tabara, P.E., CFM
ASST. COUNTY ENGINEER

(979) 864-1265 ANGLETON
(979) 388-1265 CLUTE
(281) 756-1265 HOUSTON
(979) 864-1271 FAX

BRAZORIA COUNTY ENGINEERING
451 N VELASCO, SUITE 230
ANGLETON, TEXAS 77515

Pre-Development Meeting Request

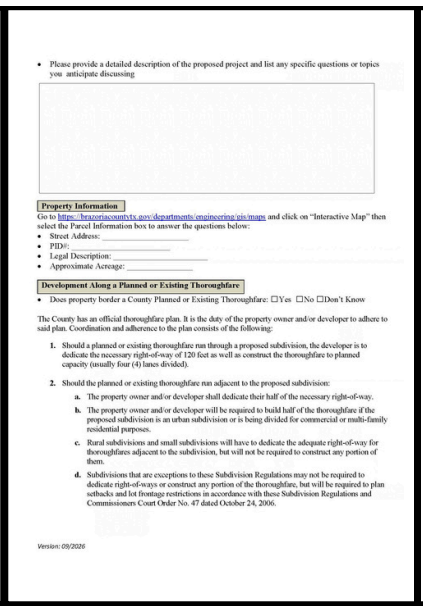
The Pre-Development Meeting is intended to allow for exchange of non-binding information between the Applicant and County Staff to ensure that the Applicant is informed of pertinent development regulations and processes. Pre-Development Meetings are offered as a service for applicants to learn more about the County's application procedures and help answer general questions. Brazoria County requires at least one person from the development to attend the meeting in person. Representatives from various County departments may attend the meeting, based on the proposed project. When possible, any professionals that will be involved in designing or managing the project, such as engineers or architects, should attend the meeting to learn about the procedural requirements and how to assemble a complete application. Pre-Development Meetings are held by appointment Thursday mornings in 30 minute increments. We suggest you submit your meeting request as soon as possible as requests are processed in the order in which they are received and time slots fill quickly. To reserve your meeting time, please **complete each section of this request form to the best of your ability and attach a preliminary site plan** of the area to be discussed.

All applicants are required to submit the most current Pre-Development Meeting application for review. You may submit this form in person to the Engineering Department at 451 N. Velasco, Suite 230, Angleton, Texas 77515 or by e-mail to engineer-development@brazoriacountytx.gov. You will be contacted within 7-10 business days to arrange the time and date of the meeting. For questions, please call 979-864-1465.

Project Information

- Project Name: _____
- Applicant's Name: _____
- Phone: _____ Email Address: _____
- What is your affiliation with the project? ☐Property Owner ☐Developer ☐Prospective Buyer ☐Other, please explain: _____
- Please indicate the primary purpose for the meeting: ☐Due Diligence/Fact Finding ☐Project Feasibility ☐Project Design ☐Requirements ☐Other If other, please explain: _____
- Have you spoken with County Staff about this project? ☐Yes ☐No If yes, name of person with whom you spoke: _____
- Is this an active project that has prior approvals? ☐Yes ☐No If yes, project name: _____
- Project Type: _____
- If the project is Single- or Multi-Family Residential, please indicate the approximate number of new lots or dwelling units: _____

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- Please provide a detailed description of the proposed project and list any specific questions or topics you anticipate discussing

Property Information

Go to https://brazoriacountytx.gov/departments/engineering/gis/maps and click on "Interactive Map" then select the Parcel Information box to answer the questions below:

- Street Address: _____
- PID#: _____
- Legal Description: _____
- Approximate Acreage: _____

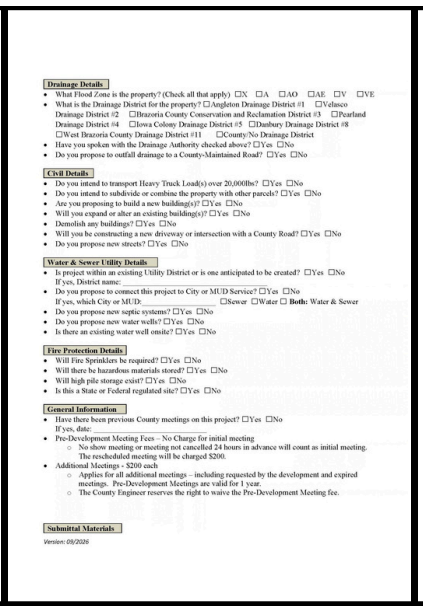
Development Along a Planned or Existing Thoroughfare

- Does property border a County Planned or Existing Thoroughfare: ☐Yes ☐No ☐Don't Know

The County has an official thoroughfare plan. It is the duty of the property owner and/or developer to adhere to said plan. Coordination and adherence to the plan consists of the following:

1. Should a planned or existing thoroughfare run through a proposed subdivision, the developer is to dedicate the necessary right-of-way of 120 feet as well as construct the thoroughfare to planned capacity (usually four (4) lanes divided).
2. Should the planned or existing thoroughfare run adjacent to the proposed subdivision:
   a. The property owner and/or developer shall dedicate their half of the necessary right-of-way.
   b. The property owner and/or developer will be required to build half of the thoroughfare if the proposed subdivision is an urban subdivision or is being divided for commercial or multi-family residential purposes.
   c. Rural subdivisions and small subdivisions will have to dedicate the adequate right-of-way for thoroughfares adjacent to the subdivision, but will not be required to construct any portion of them.
   d. Subdivisions that are exceptions to these Subdivision Regulations may not be required to dedicate right-of-ways or construct any portion of the thoroughfare, but will be required to plan setbacks and lot frontage restrictions in accordance with these Subdivision Regulations and Commissioners Court Order No. 47 dated October 24, 2006.

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Drainage Details

- What Flood Zone is the property? (Check all that apply) ☐X ☐A ☐AO ☐AE ☐V ☐VE
- What is the Drainage District for the property? ☐Angleton Drainage District #1 ☐Velasco Drainage District #2 ☐Brazoria County Conservation and Reclamation District #3 ☐Pearland Drainage District #4 ☐Iowa Colony Drainage District #5 ☐Danbury Drainage District #8 ☐West Brazoria County Drainage District #11 ☐County/No Drainage District
- Have you spoken with the Drainage Authority checked above? ☐Yes ☐No
- Do you propose to outfall drainage to a County-Maintained Road? ☐Yes ☐No

Civil Details

- Do you intend to transport Heavy Truck Load(s) over 20,000lbs? ☐Yes ☐No
- Do you intend to subdivide or combine the property with other parcels? ☐Yes ☐No
- Are you proposing to build a new building(s)? ☐Yes ☐No
- Will you expand or alter an existing building(s)? ☐Yes ☐No
- Demolish any buildings? ☐Yes ☐No
- Will you be constructing a new driveway or intersection with a County Road? ☐Yes ☐No
- Do you propose new streets? ☐Yes ☐No

Water & Sewer Utility Details

- Is project within an existing Utility District or is one anticipated to be created? ☐Yes ☐No If yes, District name: _____
- Do you propose to connect this project to City or MUD Service? ☐Yes ☐No If yes, which City or MUD: _____ ☐Sewer ☐Water ☐ **Both:** Water & Sewer
- Do you propose new septic systems? ☐Yes ☐No
- Do you propose new water wells? ☐Yes ☐No
- Is there an existing water well onsite? ☐Yes ☐No

Fire Protection Details

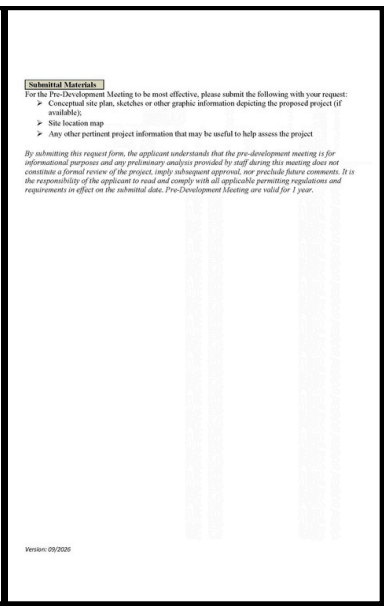
- Will Fire Sprinklers be required? ☐Yes ☐No
- Will there be hazardous materials stored? ☐Yes ☐No
- Will high pile storage exist? ☐Yes ☐No
- Is this a State or Federal regulated site? ☐Yes ☐No

General Information

- Have there been previous County meetings on this project? ☐Yes ☐No If yes, date: _____
- Pre-Development Meeting Fees – No Charge for initial meeting
  - No show meeting or meeting not cancelled 24 hours in advance will count as initial meeting. The rescheduled meeting will be charged $200.
- Additional Meetings - $200 each
  - Applies for all additional meetings – including requested by the development and expired meetings. Pre-Development Meetings are valid for 1 year.
  - The County Engineer reserves the right to waive the Pre-Development Meeting fee.

Submittal Materials

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Submittal Materials

For the Pre-Development Meeting to be most effective, please submit the following with your request:

- Conceptual site plan, sketches or other graphic information depicting the proposed project (if available);
- Site location map
- Any other pertinent project information that may be useful to help assess the project

By submitting this request form, the applicant understands that the pre-development meeting is for informational purposes and any preliminary analysis provided by staff during this meeting does not constitute a formal review of the project, imply subsequent approval, nor preclude future comments. It is the responsibility of the applicant to read and comply with all applicable permitting regulations and requirements in effect on the submittal date. Pre-Development Meeting are valid for 1 year.

Version: 09/2026

Brazoria County Engineering

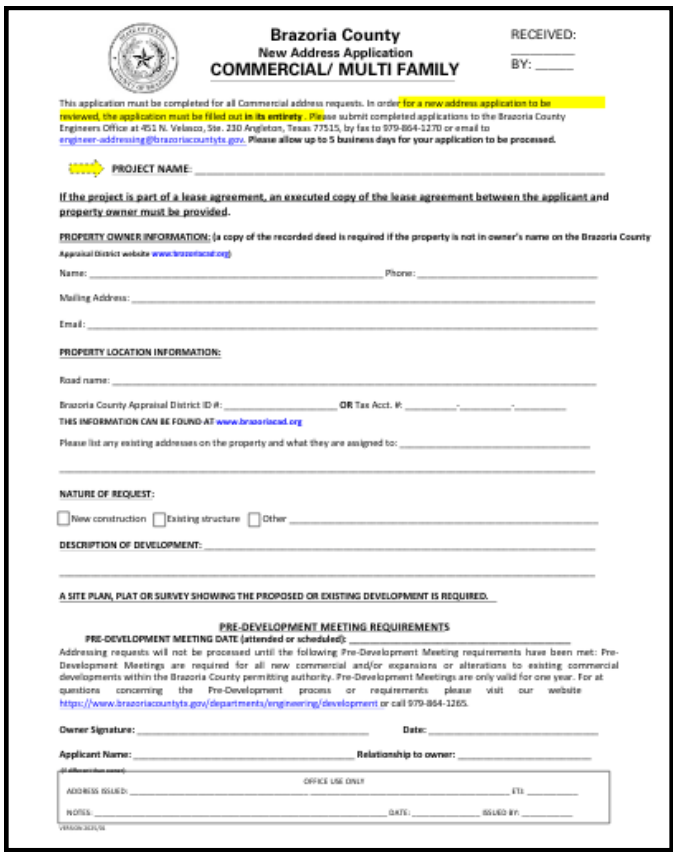
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911 Address:

Brazoria County Addressing develops and maintains a countywide addressing system to ensure the quickest emergency response to the citizens of Brazoria County.
Brazoria County Addressing provides the following services:

- Address assignment for all unincorporated areas of the county.
- Approval of new street names and address assignment for new developments.
- Re-addressing of areas that do not meet current 911 addressing requirements
- Maintenance of the Geographic Information System (GIS) Addressing Database.
- Verification of existing addresses.
- Notification to other agencies of newly issued or corrected addresses within the County.
- Customer service relating to all addressing questions or concerns from our citizens, area agencies, and other County departments.

For questions, please contact 911 Addressing at 979-864-1265 or engineer-addressing@brazoriacountytx.gov.



Brazoria County
New Address Application
COMMERCIAL/ MULTI FAMILY

RECEIVED: _____
BY: _____

This application must be completed for all Commercial address requests. In order for a new address application to be reviewed, the application must be filled out in its entirety. Please submit completed applications to the Brazoria County Engineers Office at 451 N. Velasco, Ste. 230 Angleton, Texas 77515, by fax to 979-864-1270 or email to engineer-addressing@brazoriacountytx.gov. Please allow up to 5 business days for your application to be processed.

PROJECT NAME: _____

If the project is part of a lease agreement, an executed copy of the lease agreement between the applicant and property owner must be provided.

PROPERTY OWNER INFORMATION: (a copy of the recorded deed is required if the property is not in owner's name on the Brazoria County Appraisal District website www.brazoriacad.org)

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

PROPERTY LOCATION INFORMATION:

Road name: _____

Brazoria County Appraisal District ID #: _____ OR Tax Acct. #: _____-_____-_____

THIS INFORMATION CAN BE FOUND AT www.brazoriacad.org

Please list any existing addresses on the property and what they are assigned to: _____

_____

NATURE OF REQUEST:

☐ New construction ☐ Existing structure ☐ Other _____

DESCRIPTION OF DEVELOPMENT: _____

_____

A SITE PLAN, PLAT OR SURVEY SHOWING THE PROPOSED OR EXISTING DEVELOPMENT IS REQUIRED.

PRE-DEVELOPMENT MEETING REQUIREMENTS

PRE-DEVELOPMENT MEETING DATE (attended or scheduled): _____

Addressing requests will not be processed until the following Pre-Development Meeting requirements have been met: Pre-Development Meetings are required for all new commercial and/or expansions or alterations to existing commercial developments within the Brazoria County permitting authority. Pre-Development Meetings are only valid for one year. For at questions concerning the Pre-Development process or requirements please visit our website https://www.brazoriacountytx.gov/departments/engineering/development or call 979-864-1265.

Owner Signature: _____ Date: _____

Applicant Name: _____ Relationship to owner: _____

OFFICE USE ONLY

ADDRESS ISSUED: _____ ETJ: _____

NOTES: _____ DATE: _____ ISSUED BY: _____



BRAZORIA COUNTY
ADDRESS VERIFICATION REQUEST

Request form must be filled out in its entirety in order to be reviewed for verification. Please submit the completed form to engineer-addressing@brazoriacountytx.gov.

APPLICANT INFORMATION:

Name of Applicant: _____

Company (if applicable): _____

Phone Number: _____ Email: _____

Reason for request: _____

PROPERTY INFORMATION:

Brazoria County Appraisal District ID Number: _____

(THIS INFORMATION CAN BE FOUND AT www.brazoriacad.org)

Verification Address: _____

Historical or Previous Address, if verification request is for an address that has been changed: _____

_____

Owner Name (if different from applicant): _____

Applicant Signature: _____ Date: _____

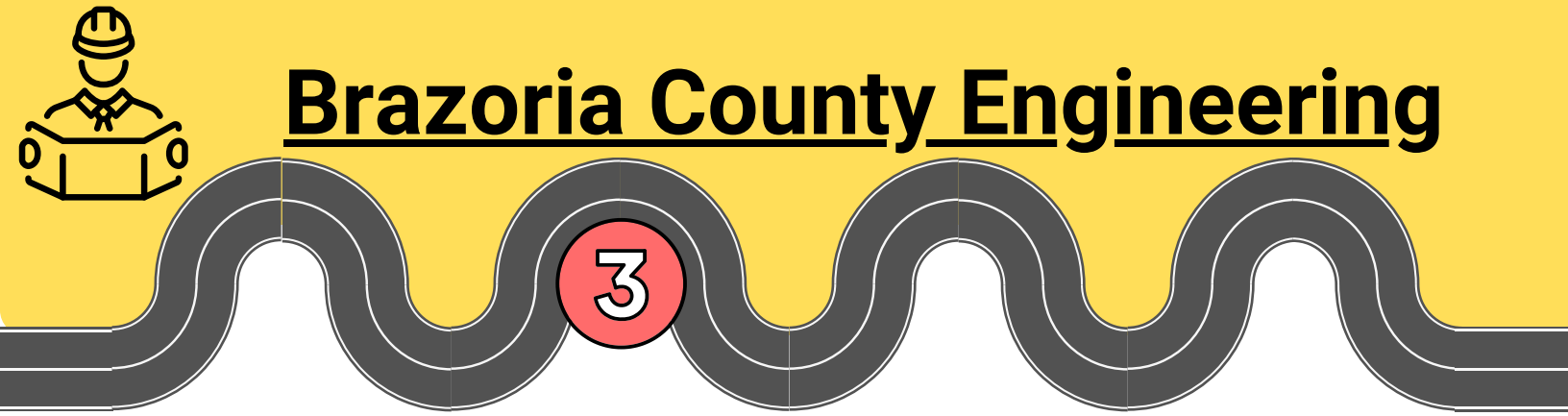
Printed Name: _____

OFFICE USE ONLY RECEIVED: _____ BY: _____

_____

_____

Brazoria County Engineering



Permits - Commercial Driveway:

Commercial Driveway Policies

Driveways that are existing and currently "Grandfathered in" will no longer be considered Grandfathered once changes to the existing driveway are made. The existing driveway will be expected to meet all current policies.

1.All commercial driveway/culverts must have a commercial driveway/culvert permit.
2.Driveways may not be placed within 200 ft from a major intersection.
3.All driveway/culverts must start a minimum of 10FT off of property lines.
4.Spacing between driveways within the same parcel will need to be a minimum of 40 ft apart center to center.
5.Properties along thoroughfares will have a limited number of driveways allowed depending on the property frontage along the County Road. If the property does not have over 200FT of frontage, you will only be allowed one driveway.
6.All culverts must be concrete. No metal or Plastic will be allowed in the County Right of Way.
7.Culverts must be a minimum of 28FT wide, culvert to culvert.
8.Any culverts over 48FT wide, will require a clean-out drain for every 48FT.
9.Please see Brazoria County Commercial Concrete Driveway Standards for concrete driveways.
10.Brazoria County will verify the size of the pipes.
11.Culverting in frontage: You must remain 10FT off the property lines on both sides however if you culvert in most of your frontage, you will be required to upsize the culverts. If you are extending your current culverts, you must remove all existing pipe and upsize.
12.For Concrete Driveways, culverts must have a minimum of 6" cover from top of culvert to bottom of concrete driveway. For all other surfaces, culverts must have a minimum of 1'cover from top of culverts to top of driveway surface.
13. The Project/Development is responsible for ALL costs of the driveway including installation.
14.When county road is asphalt; terminate the concrete driveway at least 2' from the edge of existing pavement with an asphalt tie-in to prevent driveway damage from future roadway repair/reconstruction operations.
15.Install control joints 2' from each side of installed concrete culvert outside wall to facilitate future culvert replacement/repair without saw cutting or otherwise damaging existing driveway.
16.Verbal notices are required prior to concrete pour for inspection of control joint locations and width. Failure to do so will result in Project/Development to be responsible for possible removal and replace at Project/Development expense.
17.Shared Driveway Policy must be followed if shared access is allowed by County Engineer.
18.Commercial Driveways cannot be a continuation of a road as determined by the County Engineer.
19. Provide notice to one of the inspectors below once ready for final inspection.
·William Stidman – 979-549-3129
·Matthew Metcalf – 281-455-0288
·Michael Branim – 979-313-8731
20.Commercial Driveway Permit Fees are as follows:
·Commercial Driveway Permit- $500 (Permit includes 1 inspection)
·Commercial Driveway installed without Permit- $500
·Daily Non-Compliance Fee- $100 per calendar day
•Shall be assessed for each calendar day once identified until the unpermitted driveway is removed or permitted.
•Brazoria County reserves the right to remove unpermitted driveways.

Brazoria County Engineering

3

Permits - Commercial Driveway:

Brazoria County Commercial Driveway/Culvert Permit Application

Location site must have an assigned address

Office: 979.864.1265 Fax: 979.864.1270 Email: engineer-permits@brazoriacountytx.gov

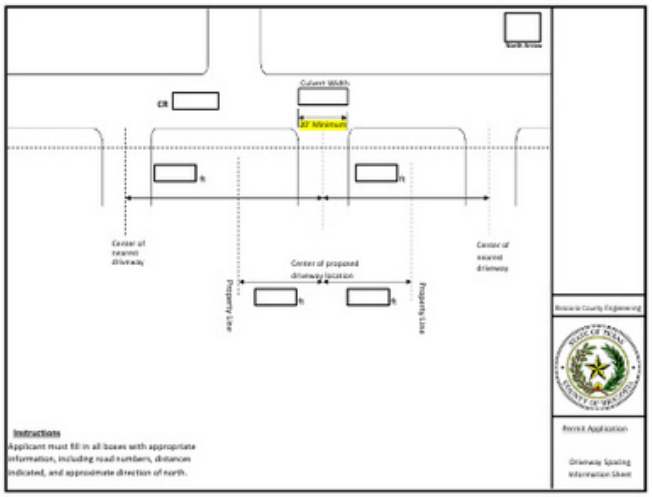
Applicant/Development Name:		
Applicant Email Address:		
Applicant Phone Number:		
Property Owner's Name: (if different than Applicant):		
Property Owner's Phone Number:		
Property Owner's Mailing Address:		
Location/Address of Proposed Driveway/Culvert:		
Type of Driveway Surface: **(If concrete see note below)**		Extension of Existing Driveway : **Yes** ☐ **No** ☐ If Yes, Existing Width:_____Add on:_____

1. The location and description of the proposed installation and appurtenances must be shown on the attached drawing.
2. Driveway must follow the Brazoria County Commercial Driveway Policy.
3. All construction and materials shall be consistent with the approved permit and subject to inspection and field approval by Brazoria County personnel.
4. Commercial Driveway Requirements are as follows:
   - Minimum width 28' (culvert to culvert)
   - Cleanout required every 48'
   - Concrete culverts (NO EXCEPTION)
   - Driveway surface letter **required** from the Fire Marshall to be submitted with Commercial Driveway application.
   - Driveway detail page from civil plans must be submitted with Commercial Driveway application.
   - The Project/Development is responsible for **ALL** costs of the driveway including installation.
5. Commercial Driveway Permit Fees are as follows and **MUST** be paid prior to permit being issued.
   - **Commercial Driveway Permit- $500 (Permit includes 1 inspection)**
   - Commercial Driveway installed without Permit- $500
   - Daily Non-Compliance Fee- $100 per calendar day
     - Shall be assessed for each calendar day once identified until the unpermitted driveway is removed or permitted.
     - Brazoria County reserves the right to remove unpermitted driveways.
6. Applicant shall indemnify, defend, and hold harmless Brazoria County, Texas and its duly appointed officials, agents, and employees against any action based on personal injury or property damages sustained by reason of the exercise of this permit.
7. All Driveway/Culvert applications shall become null and void after six months. Brazoria County reserves the right to require a new permit application in the event of a land use change or a change in driveway traffic volume or vehicle types.
8. Please allow 7-10 business days for processing of driveway permit applications.

Notes: If Inspection is not complete, the County will remove concrete within the Right of Way.

Applicant Signature: _____ **Date:** _____

FOR OFFICE USEONLY Sizing SR#_____Culvert Width_____Setting SR#_____Inspection SR#_____



Commercial Driveway/Culvert Policies

Below is a list of the Brazoria County Commercial Driveway policies. These policies will be enforced across the board. The existing driveway will be expected to meet all current policies.

1. All commercial driveway/culverts must have a commercial driveway/culvert permit.
2. Driveways may not be placed within 200 ft from a major intersection.
3. All driveway/culverts must start a minimum of 10FT off of property lines.
4. Spacing between driveways within the same parcel will need to be a minimum of 40 ft apart center to center.
5. Properties along thoroughfares will have a limited number of driveways allowed depending on the property frontage along the County Road. If the property does not have over 200FT of frontage, you will only be allowed one driveway.
6. All culverts must be concrete. No metal or Plastic will be allowed in the County Right of Way.
7. Culverts must be a minimum of 28FT wide, culvert to culvert.
8. Any culverts over 48FT wide, will require a clean-out drain for every 48FT.
9. Please see Brazoria County Commercial Concrete Driveway Standards for concrete driveways.
10. Brazoria County will verify the size of the pipes.
11. Culverting in frontage: You must remain 10FT off the property lines on both sides however if you culvert in most of your frontage, you will be required to upsize the culverts. If you are extending your current culverts, you must remove all existing pipe and upsize.
12. For Concrete Driveways, culverts must have a minimum of 6" cover from top of culvert to bottom of concrete driveway. For all other surfaces, culverts must have a minimum of 1'cover from top of culverts to top of driveway surface.
13. The Project/Development is responsible for **ALL** costs of the driveway including installation.
14. When county road is asphalt; terminate the concrete driveway at least 2' from the edge of existing pavement with an asphalt tie-in to prevent driveway damage from future roadway repair/reconstruction operations.
15. Install control joints 2' from each side of installed concrete culvert outside wall to facilitate future culvert replacement/repair without saw cutting or otherwise damaging existing driveway.
16. **Verbal notices are required prior to concrete pour** for inspection of control joint locations and width. Failure to do so will result in Project/Development to be responsible for possible removal and replace at **Project/Development expense**.
17. Shared Driveway Policy must be followed if shared access is allowed by County Engineer.
18. Commercial Driveways cannot be a continuation of a road as determined by the County Engineer.
19. Provide notice to one of the inspectors below once ready for final inspection.
    - William Stidman – 979-549-3129
    - Matthew Metcalf – 281-455-0288
    - Michael Branim – 979-313-8731
20. Commercial Driveway Permit Fees are as follows:
    - **Commercial Driveway Permit- $500 (Permit includes 1 inspection)**
    - Commercial Driveway installed without Permit- $500
    - **Daily Non-Compliance Fee- $100 per calendar day**
      - Shall be assessed for each calendar day once identified until the unpermitted driveway is removed or permitted.
      - Brazoria County reserves the right to remove unpermitted driveways.

Updated 8/5/2026

Commercial Concrete Driveway Standards

Please be aware of the following standards for construction of concrete driveways. Failure to adhere to these requirements may result in future damage to or removal of your driveway during County maintenance operations with repair or replacement at your expense.

- Minimum width 28' (culvert to culvert)
- Cleanout required every 48'
- Concrete culverts (no exceptions)
- The Project/Development is responsible for **ALL** costs of the driveway including installation.
- When county road is asphalt; terminate the concrete driveway at least 2' from the edge of existing pavement with an asphalt tie-in to prevent driveway damage from future roadway repair/reconstruction operations.
- Install control joints 2' from each side of installed concrete culvert outside wall to facilitate future culvert replacement/repair without saw cutting or otherwise damaging existing driveway.

Verbal notices are required prior to concrete pour for inspection of control joint locations and width. Failure to do so will result in Project/Development to be responsible for possible removal and replace at **Project/Development expense**.

Provide notice to one of the below inspectors:
William Stidman – 979-549-3129
Matthew Metcalf – 281-455-0288
Michael Branim – 979-313-8731

8/1/2025

Brazoria County Engineering

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Permits - ROW :

Anyone proposing to conduct activity in a Brazoria County Right of Way (in, under, across, or along), shall apply for a permit. All road connections require a ROW permit. Please note that permits issued by cities or other agencies are not acceptable for work performed in a Brazoria County Right of Way. Such activity, including but not limited to laying, constructing, maintaining, and/or repairing cable, conduit, pole lines, gas lines, or any other utility, shall apply for a permit.
To make application for a permit, the following must be submitted.

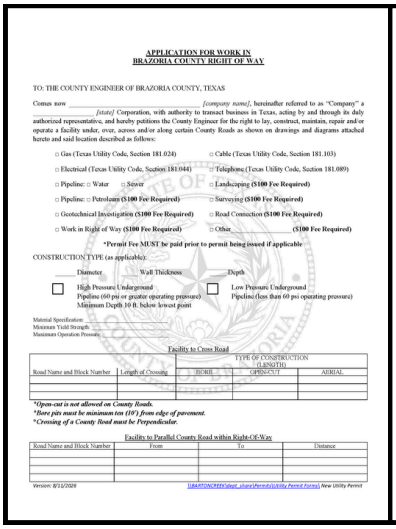
- Complete application form
- Attach a Vicinity Map or Key Map page
- Provide detailed construction drawings indicating the scope of work and compliance with the attached Brazoria County Design Standards and Safety Precaution Requirements for Work Conducted in Brazoria County Rights of Way.
- The completed application and all of its appurtenances shall not contain any false information nor conceal any material facts.
- Only after obtaining the Right of Way Permit can construction begin. Early start on any construction, other than emergency situations, will not be considered.
- A separate application must be filed for each work site.
- All required fees must be paid prior to permit being issued.

Provide notice to:
Permit Coordinator Phone Numbers
Brazoria County Engineer's Office (979) 864-1265 (Angleton)
451 N. Velasco St., Suite 230 (281) 756-1265 (Pearland)
Angleton, Texas 77515 (979) 388-1265 (Clute) engineer-permits@brazoriacountytx.gov

Verbal notices are required:

- 48 hours in advance of construction start up.
- If an emergency existed, 24 hours' notice after construction started; and
- Notification that construction is complete and ready for County to inspect to ensure right of way is returned back to original condition.

Failure to obtain a permit and/or notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.


APPLICATION FOR WORK IN BRAZORIA COUNTY RIGHT OF WAY

TO: THE COUNTY ENGINEER OF BRAZORIA COUNTY, TEXAS

Comes now _____ *[company name]*, hereinafter referred to as "Company" a _____ *[state]* Corporation, with authority to transact business in Texas, acting by and through its duly authorized representative, and hereby petitions the County Engineer for the right to lay, construct, maintain, repair and/or operate a facility under, over, across and/or along certain County Roads as shown on drawings and diagrams attached hereto and said location described as follows:

- ☐ Gas (Texas Utility Code, Section 181.024)
- ☐ Cable (Texas Utility Code, Section 181.103)
- ☐ Electrical (Texas Utility Code, Section 181.044)
- ☐ Telephone (Texas Utility Code, Section 181.089)
- ☐ Pipeline: ☐ Water ☐ Sewer
- ☐ Landscaping **($100 Fee Required)**
- ☐ Pipeline: ☐ Petroleum **($100 Fee Required)**
- ☐ Surveying **($100 Fee Required)**
- ☐ Geotechnical Investigation **($100 Fee Required)**
- ☐ Road Connection **($100 Fee Required)**
- ☐ Work in Right of Way **($100 Fee Required)**
- ☐ Other _____ **($100 Fee Required)**

***Permit Fee MUST be paid prior to permit being issued if applicable**

CONSTRUCTION TYPE (as applicable):

_____ Diameter _____ Wall Thickness _____ Depth

☐ High Pressure Underground Pipeline (60 psi or greater operating pressure) Minimum Depth 10 ft. below lowest point

☐ Low Pressure Underground Pipeline (less than 60 psi operating pressure)

Material Specification: _____
Minimum Yield Strength: _____
Maximum Operation Pressure: _____

Facility to Cross Road

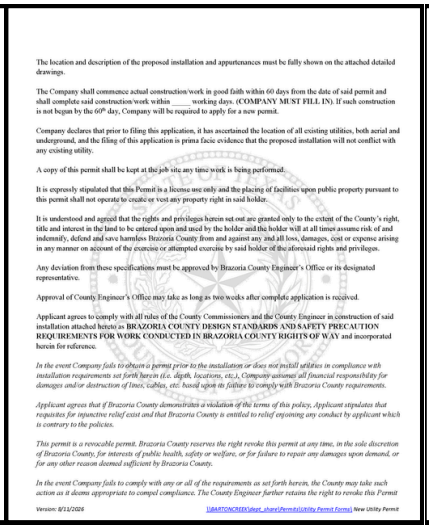
Road Name and Block Number	Length of Crossing	TYPE OF CONSTRUCTION (LENGTH) BORE	OPEN CUT	AERIAL

Open-cut is not allowed on County Roads.
****Bore pits must be minimum ten (10') from edge of pavement.***
****Crossing of a County Road must be Perpendicular.***

Facility to Parallel County Road within Right-Of-Way

Road Name and Block Number	From	To	Distance

Version: 8/11/2026 [\\BATTONCREEK\dept_share\Permits\Utility Permit Forms] New Utility Permit


The location and description of the proposed installation and appurtenances must be fully shown on the attached detailed drawings.

The Company shall commence actual construction/work in good faith within 60 days from the date of said permit and shall complete said construction/work within _____ working days. **(COMPANY MUST FILL IN).** If such construction is not begun by the 60th day, Company will be required to apply for a new permit.

Company declares that prior to filing this application, it has ascertained the location of all existing utilities, both aerial and underground, and the filing of this application is prima facie evidence that the proposed installation will not conflict with any existing utility.

A copy of this permit shall be kept at the job site any time work is being performed.

It is expressly stipulated that this Permit is a license use only and the placing of facilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the holder and the holder will at all times assume risk of and indemnify, defend and save harmless Brazoria County from and against any and all loss, damages, cost or expense arising in any manner on account of the exercise or attempted exercise by said holder of the aforesaid rights and privileges.

Any deviation from these specifications must be approved by Brazoria County Engineer's Office or its designated representative.

Approval of County Engineer's Office may take as long as two weeks after complete application is received.

Applicant agrees to comply with all rules of the County Commissioners and the County Engineer in construction of said installation attached hereto as **BRAZORIA COUNTY DESIGN STANDARDS AND SAFETY PRECAUTION REQUIREMENTS FOR WORK CONDUCTED IN BRAZORIA COUNTY RIGHTS OF WAY** and incorporated herein for reference.

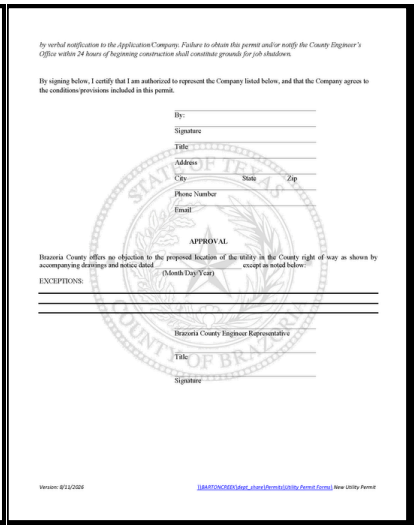
In the event Company fails to obtain a permit prior to the installation or does not install utilities in compliance with installation requirements set forth herein (i.e. depth, locations, etc.), Company assumes all financial responsibility for damages and/or destruction of lines, cables, etc. based upon its failure to comply with Brazoria County requirements.

Applicant agrees that if Brazoria County demonstrates a violation of the terms of this policy, Applicant stipulates that requisites for injunctive relief exist and that Brazoria County is entitled to relief enjoining any conduct by applicant which is contrary to the policies.

This permit is a revocable permit. Brazoria County reserves the right revoke this permit at any time, in the sole discretion of Brazoria County, for interests of public health, safety or welfare, or for failure to repair any damages upon demand, or for any other reason deemed sufficient by Brazoria County.

In the event Company fails to comply with any or all of the requirements as set forth herein, the County may take such action as it deems appropriate to compel compliance. The County Engineer further retains the right to revoke this Permit

Version: 8/11/2026 [\\BATTONCREEK\dept_share\Permits\Utility Permit Forms] New Utility Permit


by verbal notification to the Application/Company. Failure to obtain this permit and/or notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

By signing below, I certify that I am authorized to represent the Company listed below, and that the Company agrees to the conditions/provisions included in this permit.

By: _____
Signature _____
Title _____
Address _____
City _____ State _____ Zip _____
Phone Number _____
Email _____

APPROVAL

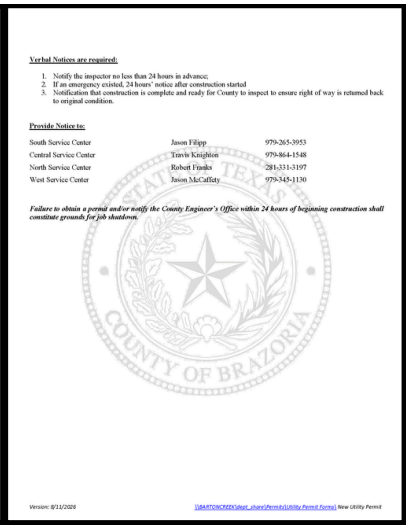
Brazoria County offers no objection to the proposed location of the utility in the County right of way as shown by accompanying drawings and notice dated _____ (Month Day Year) _____ except as noted below:

EXCEPTIONS:

_____
_____
_____

Brazoria County Engineer Representative _____
Title _____
Signature _____

Version: 8/11/2026 [\\BATTONCREEK\dept_share\Permits\Utility Permit Forms] New Utility Permit


Verbal Notices are required:

1. Notify the inspector no less than 24 hours in advance;
2. If an emergency existed, 24 hours' notice after construction started
3. Notification that construction is complete and ready for County to inspect to ensure right of way is returned back to original condition.

Provide Notice to:

South Service Center	Jason Filipp	979-265-3953
Central Service Center	Travis Knighton	979-864-1548
North Service Center	Robert Findley	281-331-3197
West Service Center	Jason McCaffay	979-345-1130

Failure to obtain a permit and/or notify the County Engineer's Office within 24 hours of beginning construction shall constitute grounds for job shutdown.

Version: 8/11/2026 [\\BATTONCREEK\dept_share\Permits\Utility Permit Forms] New Utility Permit

Brazoria County Engineering

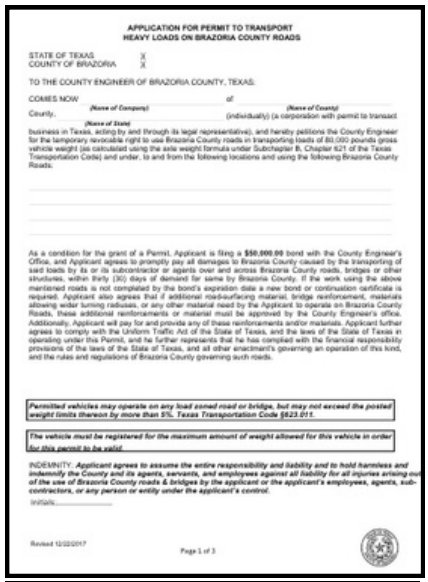
3

Permits - Heavy Haul :

Pursuant to Section 623.018 of the Texas Transportation Code, all individuals, firms, partnerships, companies or corporations wishing to operate or move a vehicle or combination of vehicles of a size or weight of vehicle or load exceeding the maximums, specified in Chapter 621, Subsection B and Subsection C of the Texas Transportation Code, on any or all Brazoria County maintained road must obtain Heavy Load Permit. Application forms and information on the policies and procedures for the issuance of HEAVY LOAD PERMITS are available in the Brazoria County Engineer's Office.

Heavy Load
80,000lbs and under bond amount: $50,000

Super Heavy Load
Over 80,000lbs bond amount: $100,000


APPLICATION FOR PERMIT TO TRANSPORT
HEAVY LOADS ON BRAZORIA COUNTY ROADS

STATE OF TEXAS
COUNTY OF BRAZORIA

TO THE COUNTY ENGINEER OF BRAZORIA COUNTY, TEXAS:

COMES NOW ... of ... County, ... (individually) (a corporation with permit to transact business in Texas, acting by and through its legal representative), and hereby petitions the County Engineer for the temporary revocable right to use Brazoria County roads in transporting loads of 80,000 pounds gross vehicle weight (as calculated using the axle weight formula under Subchapter B, Chapter 621 of the Texas Transportation Code) and under, to and from the following locations and using the following Brazoria County Roads.

As a condition for the grant of a Permit, Applicant is filing a **$50,000.00** bond with the County Engineer's Office, and Applicant agrees to promptly pay all damages to Brazoria County caused by the transporting of said loads by its or its subcontractor or agents over and across Brazoria County roads, bridges or other structures, within thirty (30) days of demand for same by Brazoria County. If the work using the above mentioned roads is not completed by the bond's expiration date a new bond or continuation certificate is required. Applicant also agrees that if additional road-surfacing material, bridge reinforcement, materials allowing wider turning radiuses, or any other material need by the Applicant to operate on Brazoria County Roads, these additional reinforcements or material must be approved by the County Engineer's office. Additionally, Applicant will pay for and provide any of these reinforcements and/or materials. Applicant further agrees to comply with the Uniform Traffic Act of the State of Texas, and the laws of the State of Texas in operating under this Permit, and he further represents that he has complied with the financial responsibility provisions of the laws of the State of Texas, and all other enactment's governing an operation of this kind, and the rules and regulations of Brazoria County governing such roads.

Permitted vehicles may operate on any load zoned road or bridge, but may not exceed the posted weight limits thereon by more than 5%. Texas Transportation Code §623.011.

The vehicle must be registered for the maximum amount of weight allowed for this vehicle in order for this permit to be valid.

INDEMNITY: ***Applicant agrees to assume the entire responsibility and liability and to hold harmless and indemnify the County and its agents, servants, and employees against all liability for all injuries arising out of the use of Brazoria County roads & bridges by the applicant or the applicant's employees, agents, sub-contractors, or any person or entity under the applicant's control.***

Initials:_____

Revised 12/22/2017 Page 1 of 3


Brazoria County reserves the right to revoke the permit at any time, in the sole discretion of Brazoria County, for interests of public health, safety or welfare or for failure to pay road damages upon demand, or for any other reason deemed sufficient by Brazoria County.

By allowing a permit holder to operate a vehicle over Brazoria County roads when the vehicle exceeds applicable weight limits, Brazoria County is acting within its police power to not only regulate the usage of these roads but also to allow the permit holder to do that which would otherwise be illegal. As such, Brazoria County's grant of authority to the permit holder under section 623.018 is a license/permit instead of a contract, as those terms are used in Texas law.

This permit is only good for 90 days per Texas Transportation Code § 623.018(b). The bond, may be obtained on an annual basis.

SIGNED AND DATED THIS _____ DAY OF _____, 20__

(Signature of Applicant)
(Print or type name)
(Title)
Address:
Phone no.:
Fax no.:
Email Address:

THE STATE OF TEXAS
COUNTY OF BRAZORIA

BEFORE ME, the undersigned authority on this day personally appeared (name, title and company) known to me to be the person and officer who is subscribed to the foregoing instrument and acknowledge to me that the same was the act of (company) of (city and state) for the purposes and consideration therein expressed and in the capacity therein stated. Given under my hand and seal of office this _____ day of _____, 20

(Notary Public Signature)
(Notary Public Printed or Type name)
NOTARY PUBLIC IN AND FOR THE STATE OF

Revised 12/22/2017 Page 2 of 3


BRAZORIA COUNTY
ROAD AND BRIDGE DEPARTMENT
PERMIT BOND FOR HEAVY LOADS

KNOW ALL MEN BY THESE PRESENTS:

THE STATE OF TEXAS
COUNTY OF BRAZORIA
THAT WE, _____ (Company Name) of _____ (Address) Texas, as principal, and _____ (surety company) a corporation duly licensed to do business in the State of Texas, as Surety, are held and firmly bound unto Brazoria County, Texas, State of Texas in the penal sum of **$50,000.00**, to the payment of which, well and truly be made, we hereby bind ourselves, our heirs, executors, administrators and assigns.

With this bond, the Principal and/or Surety will pay the County of Brazoria, for any and all damages that it causes to any road, bridge, or any other structure owned or maintained by the County of Brazoria, these damages include those by virtue of the operation of any equipment by the Principal, its agents, employees, or subcontractors.

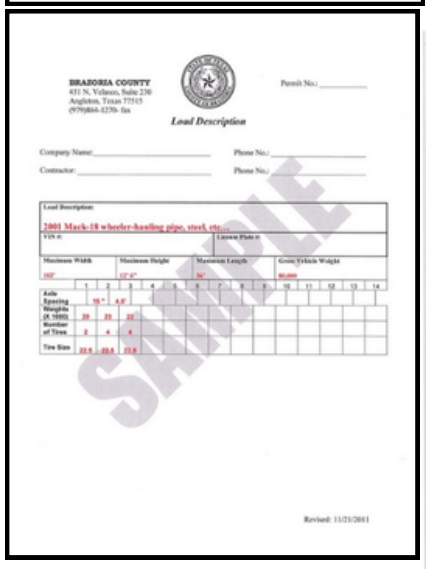
DATED this _____ day of _____, 20

SURETY (SIGNATURE) / PRINCIPAL (SIGNATURE)
(PRINT OR TYPE NAME) / (PRINT OR TYPE NAME)
ADDRESS / COMPANY NAME AND ADDRESS
PHONE NO.: / PHONE NO.:

(ATTACH POWER OF ATTORNEY)

Bond Expiration Date: _____ Bond Number: _____

Revised 12/22/2017 Page 3 of 3


BRAZORIA COUNTY
451 N. Velasco, Suite 230
Angleton, Texas 77515
(979)864-1270- fax

Permit No.:_____

Load Description

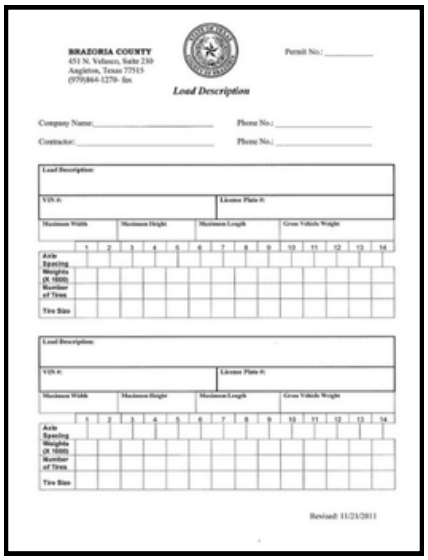
Company Name:_____ Phone No.:_____
Contractor:_____ Phone No.:_____

Load Description:
2001 Mack-18 wheeler-hauling pipe, steel, etc.
VIN #: License Plate #:
Maximum Width: 102" Maximum Height: 13' 6" Maximum Length: 70' Gross Vehicle Weight: 80,000

Axle Spacing	16'	4.5'											
Weights (X 1000)	20	33	33										
Number of Tires	2	4	4										
Tire Size	22.5	22.5	22.5										

SAMPLE

Revised: 11/21/2011


BRAZORIA COUNTY
451 N. Velasco, Suite 230
Angleton, Texas 77515
(979)864-1270- fax

Permit No.:_____

Load Description

Company Name:_____ Phone No.:_____
Contractor:_____ Phone No.:_____

Load Description:
VIN #: License Plate #:
Maximum Width: Maximum Height: Maximum Length: Gross Vehicle Weight:

Axle Spacing	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Weights (X 1000)														
Number of Tires														
Tire Size														

Load Description:
VIN #: License Plate #:
Maximum Width: Maximum Height: Maximum Length: Gross Vehicle Weight:

Axle Spacing	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Weights (X 1000)														
Number of Tires														
Tire Size														

Revised: 11/21/2011

Brazoria County Engineering

4

Letter of No Objection:

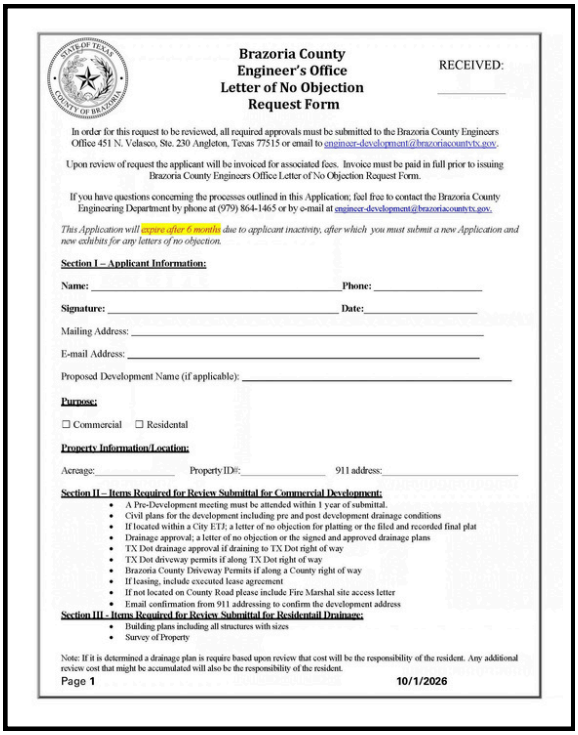
The LONO must be obtained prior to applying for the Fill & Grade permit to start dirt work. Please submit all required documentation at one time for processing. Upon review of request the applicant will be invoiced for associated fees. Invoice must be paid in full prior to issuing Brazoria County Engineers Office Letter of No Objection Request Form.

Please note the 911 address & project name must be the same on all approvals and plans for review and processing. Submit all documents electronically to engineer-development@brazoriacountytx.gov

Section II – Items Required for Review Submittal for Commercial Development:

- A Pre-Development meeting must be attended within 1 year of submittal.
- Civil plans for the development including pre and post development drainage conditions
- If located within a City ETJ; a letter of no objection for platting or the filed and recorded final plat
- Drainage approval; a letter of no objection or the signed and approved drainage plans
- Tx DOT drainage approval if draining to Tx DOT right of way
- Tx DOT driveway permits if along Tx DOT right of way
- Brazoria County Driveway Permits if along a County right of way

The Engineers office is currently on a 7-10 business day response and processing turnaround time.



Brazoria County Engineer's Office Letter of No Objection Request Form

RECEIVED: _____

In order for this request to be reviewed, all required approvals must be submitted to the Brazoria County Engineers Office 451 N. Velasco, Ste. 230 Angleton, Texas 77515 or email to engineer-development@brazoriacountytx.gov.

Upon review of request the applicant will be invoiced for associated fees. Invoice must be paid in full prior to issuing Brazoria County Engineers Office Letter of No Objection Request Form.

If you have questions concerning the processes outlined in this Application; feel free to contact the Brazoria County Engineering Department by phone at (979) 864-1465 or by e-mail at engineer-development@brazoriacountytx.gov.

This Application will expire after 6 months due to applicant inactivity, after which you must submit a new Application and new exhibits for any letters of no objection.

Section I – Applicant Information:

Name: _____ Phone: _____

Signature: _____ Date: _____

Mailing Address: _____

E-mail Address: _____

Proposed Development Name (if applicable): _____

Purpose:

☐ Commercial ☐ Residental

Property Information/Location:

Acreage: _____ Property ID#: _____ 911 address: _____

Section II – Items Required for Review Submittal for Commercial Development:

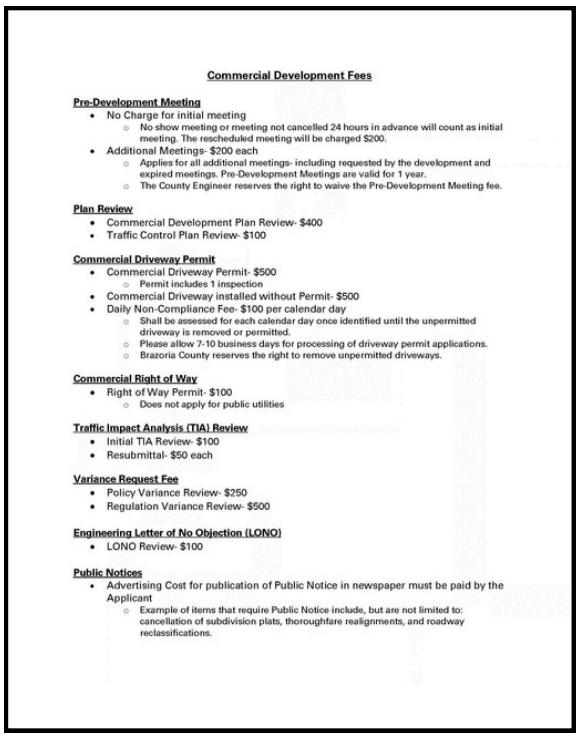
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- Civil plans for the development including pre and post development drainage conditions
- If located within a City ETJ; a letter of no objection for platting or the filed and recorded final plat
- Drainage approval; a letter of no objection or the signed and approved drainage plans
- TX Dot drainage approval if draining to TX Dot right of way
- TX Dot driveway permits if along TX Dot right of way
- Brazoria County Driveway Permits if along a County right of way
- If leasing, include executed lease agreement
- If not located on County Road please include Fire Marshal site access letter
- Email confirmation from 911 addressing to confirm the development address

Section III – Items Required for Review Submittal for Residentail Drainage:

- Building plans including all structures with sizes
- Survey of Property

Note: If it is determined a drainage plan is require based upon review that cost will be the responsibility of the resident. Any additional review cost that might be accumulated will also be the responsibility of the resident.

Page 1 10/1/2026



Commercial Development Fees

Pre-Development Meeting
- No Charge for initial meeting
  - No show meeting or meeting not cancelled 24 hours in advance will count as initial meeting. The rescheduled meeting will be charged $200.
- Additional Meetings- $200 each
  - Applies for all additional meetings- including requested by the development and expired meetings. Pre-Development Meetings are valid for 1 year.
  - The County Engineer reserves the right to waive the Pre-Development Meeting fee.

Plan Review
- Commercial Development Plan Review- $400
- Traffic Control Plan Review- $100

Commercial Driveway Permit
- Commercial Driveway Permit- $500
  - Permit includes 1 inspection
- Commercial Driveway installed without Permit- $500
- Daily Non-Compliance Fee- $100 per calendar day
  - Shall be assessed for each calendar day once identified until the unpermitted driveway is removed or permitted.
  - Please allow 7-10 business days for processing of driveway permit applications.
  - Brazoria County reserves the right to remove unpermitted driveways.

Commercial Right of Way
- Right of Way Permit- $100
  - Does not apply for public utilities

Traffic Impact Analysis (TIA) Review
- Initial TIA Review- $100
- Resubmittal- $50 each

Variance Request Fee
- Policy Variance Review- $250
- Regulation Variance Review- $500

Engineering Letter of No Objection (LONO)
- LONO Review- $100

Public Notices
- Advertising Cost for publication of Public Notice in newspaper must be paid by the Applicant
  - Example of items that require Public Notice include, but are not limited to: cancellation of subdivision plats, thoroughfare realignments, and roadway reclassifications.

Brazoria County Ground Water Conservation District

3

Water Well Permit

The mission of the Brazoria County Groundwater Conservation District (BCGCD) is to maintain the quality and availability of Brazoria County's groundwater resources for current users and future generations. Groundwater is one of Brazoria County's most precious resources and represents an important contributor to the county's water supply. Because it is such a valuable resource, groundwater must be protected to ensure that it will always be available to residential, agricultural, municipal, and industrial water users.
A groundwater conservation district such as the BCGCD plays a key role in protecting groundwater resources. The BCGCD's five-member board will proactively work with groundwater users in the district to address issues such as how to most efficiently use groundwater, control and prevent waste, control and prevent subsidence, and address drought conditions.

Application Fee: $100.00 + $30.00 per million production
Temporary Permit Fee: $200.00
Fees are due within 7 days of submission of application. You will be sent an invoice by email.
Mail check or money order to address on invoice, Cash or Credit Cards is not accepted.

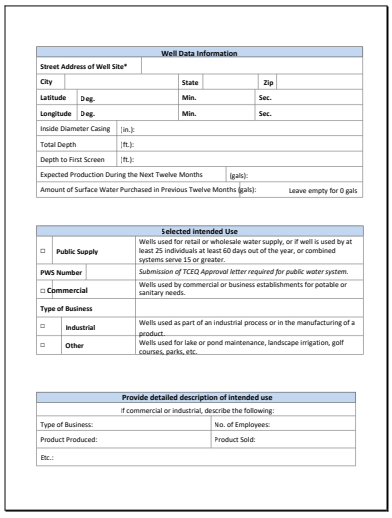


BRAZORIA COUNTY GROUNDWATER CONSERVATION DISTRICT

451 N. Velasco Street, Suite 140, Angleton, Texas 77515
Mailing Address: 111 E. Locust, Bldg. A-29, Suite 140, Angleton, Texas 77515
https://www.bcgroundwater.org/bcgl/

Permit Application **Well Owner Information** Note: If owner doesn't have an email, please enter "ownernoemail@gmail.com"	
Management Company	
Organization Name or Last Name of Owner	
First Name of Owner	
Correspondent Last Name	
Correspondent First Name	
Mailing Address	
City / State / Zip	
Phone / Ext	
Fax#: / Email:	

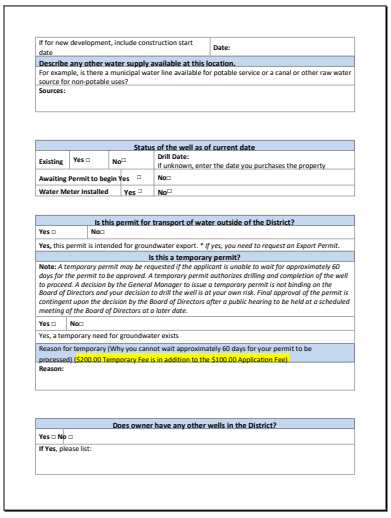
Drilling Company Information If this is an existing well and the drilling company is unknown, type Unknown into the **Drilling Company Field**.	
Drilling Company	
Contact Last Name	
Contact First Name	
Phone / Ext.	
Fax#: / Email:	



Well Data Information			
Street Address of Well Site*			
City		State / Zip	
Latitude	Deg.	Min.	Sec.
Longitude	Deg.	Min.	Sec.
Inside Diameter Casing	(in.):		
Total Depth	(ft.):		
Depth to First Screen	(ft.):		
Expected Production During the Next Twelve Months	(gals):		
Amount of Surface Water Purchased in Previous Twelve Months	(gals):	Leave empty for 0 gals	

Selected intended Use	
□ Public Supply	Wells used for retail or wholesale water supply, or if well is used by at least 25 individuals at least 60 days out of the year, or combined systems serve 15 or greater.
PWS Number	*Submission of TCEQ Approval letter required for public water system.*
□ Commercial	Wells used by commercial or business establishments for potable or sanitary needs.
Type of Business	
□ Industrial	Wells used as part of an industrial process or in the manufacturing of a product.
□ Other	Wells used for lake or pond maintenance, landscape irrigation, golf courses, parks, etc.

Provide detailed description of intended use If commercial or industrial, describe the following:	
Type of Business:	No. of Employees:
Product Produced:	Product Sold:
Etc.:	



If for new development, include construction start date	Date:

Describe any other water supply available at this location.
For example, is there a municipal water line available for potable service or a canal or other raw water source for non-potable uses?
Sources:

Status of the well as of current date			
Existing	Yes □	No□	Drill Date: If unknown, enter the date you purchases the property
Awaiting Permit to begin	Yes □	No□	
Water Meter Installed	Yes □	No□	

Is this permit for transport of water outside of the District?	
Yes □	No□

Yes, this permit is intended for groundwater export. ** If yes, you need to request an Export Permit.*

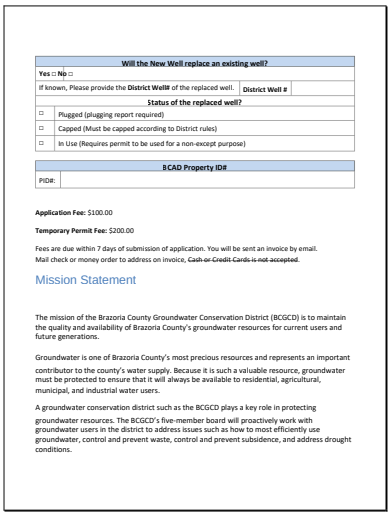
Is this a temporary permit?	
Yes □	No□

***Note:** A temporary permit may be requested if the applicant is unable to wait for approximately 60 days for the permit to be approved. A temporary permit authorizes drilling and completion of the well to proceed. A decision by the General Manager to issue a temporary permit is not binding on the Board of Directors and your decision to drill the well is at your own risk. Final approval of the permit is contingent upon the decision by the Board of Directors after a public hearing to be held at a scheduled meeting of the Board of Directors at a later date.*

Yes, a temporary need for groundwater exists

Reason for temporary (Why you cannot wait approximately 60 days for your permit to be processed) ($200.00 Temporary Fee is in addition to the $100.00 Application Fee)
Reason:

Does owner have any other wells in the District?
Yes □ No □
If Yes, please list:



Will the New Well replace an existing well?	
Yes □ No □	
If known, Please provide the **District Well#** of the replaced well.	District Well #

Status of the replaced well?	
□	Plugged (plugging report required)
□	Capped (Must be capped according to District rules)
□	In Use (Requires permit to be used for a non-except purpose)

BCAD Property ID#
PID#:

Application Fee: $100.00

Temporary Permit Fee: $200.00

Fees are due within 7 days of submission of application. You will be sent an invoice by email.
Mail check or money order to address on invoice, ~~Cash or Credit Cards is not accepted~~.

Mission Statement

The mission of the Brazoria County Groundwater Conservation District (BCGCD) is to maintain the quality and availability of Brazoria County's groundwater resources for current users and future generations.

Groundwater is one of Brazoria County's most precious resources and represents an important contributor to the county's water supply. Because it is such a valuable resource, groundwater must be protected to ensure that it will always be available to residential, agricultural, municipal, and industrial water users.

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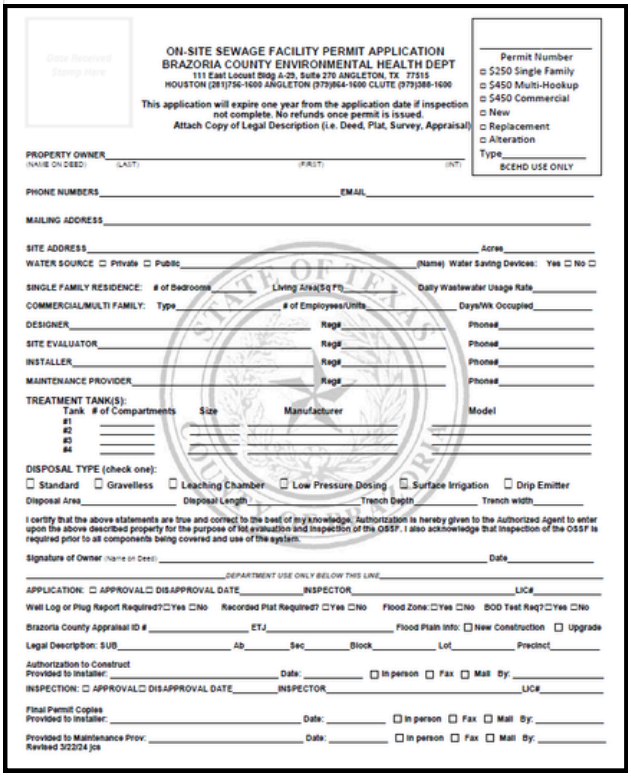
5

On-Site Sewage Facility Permit (OSSF):

1. Permit Application with a 911 compliant address.
2. Installer and maintenance provider (if required) must be registered with the County.
3. Copy of most recent survey if available and legal description of property.
4. Site Evaluation by Professional Engineer or Licensed Site Evaluator.
5. Design package (to scale) prepared by Registered Sanitarian or Professional Engineer (as required) with the entire tract of land shown and all features required according to Title 30 TAC Chapter 285.5. Existing Structures and utilities must be identified on the design.
6. Recorded Affidavit to Public (if required)
7. Maintenance Contract (if required)
8. Well Log (if required)
9. Recorded Plat if OSSF is designed to cross property lines, tracts must be combined through platting authority.
10. *Recorded Plat for Recent Property Division or ETJ requirements (if needed)
11. Commercial permits require Approved Drainage Plans and Letter of No Objection from Brazoria County Engineering prior to review.

If the design proposes more than one mobile home, approval for Mobile Home Park from Engineering Department of recorded affidavits for family usage. (provided by BCEH)

(* Must be notarized, recorded at County Clerk's office and copy submitted to our office.)



ON-SITE SEWAGE FACILITY PERMIT APPLICATION
BRAZORIA COUNTY ENVIRONMENTAL HEALTH DEPT
111 East Locust Bldg A-29, Suite 270 ANGLETON, TX 77515
HOUSTON (281)756-1600 ANGLETON (979)864-1600 CLUTE (979)388-1600

This application will expire one year from the application date if inspection not complete. No refunds once permit is issued.
Attach Copy of Legal Description (i.e. Deed, Plat, Survey, Appraisal)

Permit Number
☐ $250 Single Family
☐ $450 Multi-Hookup
☐ $450 Commercial
☐ New
☐ Replacement
☐ Alteration
Type
BCEHD USE ONLY

PROPERTY OWNER (NAME ON DEED) (LAST) (FIRST) (INT)
PHONE NUMBERS EMAIL
MAILING ADDRESS
SITE ADDRESS Acres
WATER SOURCE ☐ Private ☐ Public (Name) Water Saving Devices: Yes ☐ No ☐
SINGLE FAMILY RESIDENCE: # of Bedrooms Living Area(SQ FT) Daily Wastewater Usage Rate
COMMERCIAL/MULTI FAMILY: Type # of Employees/Units Days/Wk Occupied
DESIGNER Reg# Phone#
SITE EVALUATOR Reg# Phone#
INSTALLER Reg# Phone#
MAINTENANCE PROVIDER Reg# Phone#
TREATMENT TANK(S):
Tank # of Compartments Size Manufacturer Model
#1
#2
#3
#4
DISPOSAL TYPE (check one):
☐ Standard ☐ Gravelless ☐ Leaching Chamber ☐ Low Pressure Dosing ☐ Surface Irrigation ☐ Drip Emitter
Disposal Area Disposal Length Trench Depth Trench width

I certify that the above statements are true and correct to the best of my knowledge. Authorization is hereby given to the Authorized Agent to enter upon the above described property for the purpose of lot evaluation and inspection of the OSSF. I also acknowledge that inspection of the OSSF is required prior to all components being covered and use of the system.

Signature of Owner (Name on Deed) Date
DEPARTMENT USE ONLY BELOW THIS LINE
APPLICATION: ☐ APPROVAL ☐ DISAPPROVAL DATE INSPECTOR LIC#
Well Log or Plug Report Required? ☐Yes ☐No Recorded Plat Required? ☐Yes ☐No Flood Zone: ☐Yes ☐No BOD Test Req? ☐Yes ☐No
Brazoria County Appraisal ID # ETJ Flood Plain Info: ☐ New Construction ☐ Upgrade
Legal Description: SUB Ab Sec Block Lot Precinct
Authorization to Construct Provided to Installer: Date: ☐ In person ☐ Fax ☐ Mail By:
INSPECTION: ☐ APPROVAL ☐ DISAPPROVAL DATE INSPECTOR LIC#
Final Permit Copies Provided to Installer: Date: ☐ In person ☐ Fax ☐ Mail By:
Provided to Maintenance Prov: Date: ☐ In person ☐ Fax ☐ Mail By:
Revised 3/22/24 jcs

Brazoria County Environmental Health

5

Food Establishment Permit:

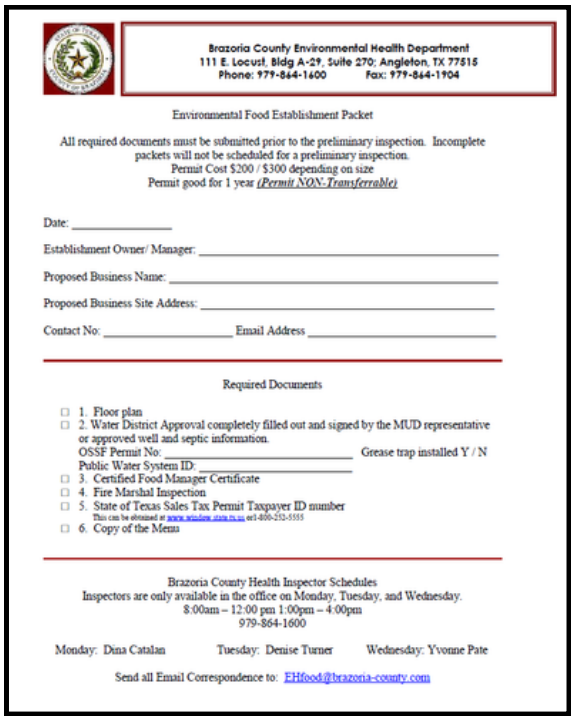
All required documents must be submitted prior to the preliminary inspection. Incomplete packets will not be scheduled for a preliminary inspection.
Permit Cost $200 / $300 depending on size
Permit good for 1 year (Permit NON-Transferrable)

1. Floor plan
2. Water District Approval completely filled out and signed by the MUD representative or approved well and septic information.

OSSF Permit No: _____ Grease trap installed Y / N
Public Water System ID: _____

3. Certified Food Manager Certificate
4. Fire Marshal Inspection
5. State of Texas Sales Tax Permit Taxpayer ID number
This can be obtained at www.window.state.tx.us or1-800-252-5555
6. Copy of the Menu

Food contact surfaces must be smooth and easily cleanable – No textured FRP or other textured materials allowed.
Floor, wall and ceiling surfaces shall be smooth, durable and easily cleanable in areas where food establishment operations are conducted. No textured FRP or other textured materials allowed.



Brazoria County Environmental Health Department
111 E. Locust, Bldg A-29, Suite 270; Angleton, TX 77515
Phone: 979-864-1600 Fax: 979-864-1904

Environmental Food Establishment Packet

All required documents must be submitted prior to the preliminary inspection. Incomplete packets will not be scheduled for a preliminary inspection.
Permit Cost $200 / $300 depending on size
Permit good for 1 year *(Permit NON-Transferrable)*

Date: _____
Establishment Owner/ Manager: _____
Proposed Business Name: _____
Proposed Business Site Address: _____
Contact No: _____ Email Address _____

Required Documents

- ☐ 1. Floor plan
- ☐ 2. Water District Approval completely filled out and signed by the MUD representative or approved well and septic information.
  OSSF Permit No: _____ Grease trap installed Y / N
  Public Water System ID: _____
- ☐ 3. Certified Food Manager Certificate
- ☐ 4. Fire Marshal Inspection
- ☐ 5. State of Texas Sales Tax Permit Taxpayer ID number
  This can be obtained at www.window.state.tx.us or1-800-252-5555
- ☐ 6. Copy of the Menu

Brazoria County Health Inspector Schedules
Inspectors are only available in the office on Monday, Tuesday, and Wednesday.
8:00am – 12:00 pm 1:00pm – 4:00pm
979-864-1600

Monday: Dina Catalan Tuesday: Denise Turner Wednesday: Yvonne Pate

Send all Email Correspondence to: EHfood@brazoria-county.com

Brazoria County Fire Marshal

3

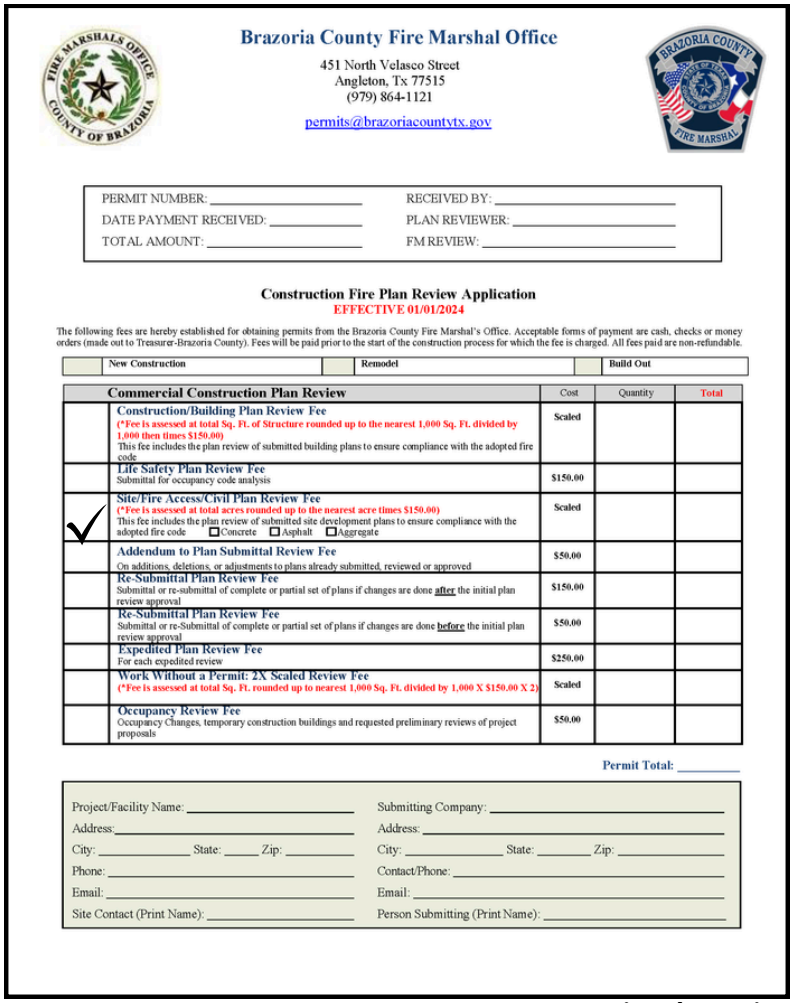
Site Plan Permit:

All required documents must be submitted prior to the site plan review.
Site plan permit review TAT is 2 weeks.
Expedited Site plan permit review TAT is 3-5 business days.

Required Documents:

- Construction Fire Plan Review Application
- Site Plan
- 911 address verification form
- If access road is aggregate, include Geo Technical Report or Compact analysis from licensed Engineer. Report must show road can maintain 75,000 pound imposed load.
- Fees (cash check or money order)

Fees are calculated based on acreage (rounded up to the nearest acre) multiplied by $150



Brazoria County Fire Marshal Office
451 North Velasco Street
Angleton, Tx 77515
(979) 864-1121
permits@brazoriacountytx.gov

PERMIT NUMBER: _____ RECEIVED BY: _____
DATE PAYMENT RECEIVED: _____ PLAN REVIEWER: _____
TOTAL AMOUNT: _____ FM REVIEW: _____

Construction Fire Plan Review Application
EFFECTIVE 01/01/2024

The following fees are hereby established for obtaining permits from the Brazoria County Fire Marshal's Office. Acceptable forms of payment are cash, checks or money orders (made out to Treasurer-Brazoria County). Fees will be paid prior to the start of the construction process for which the fee is charged. All fees paid are non-refundable.

☐ New Construction ☐ Remodel ☐ Build Out

	Commercial Construction Plan Review	Cost	Quantity	Total
	Construction/Building Plan Review Fee (*Fee is assessed at total Sq. Ft. of Structure rounded up to the nearest 1,000 Sq. Ft. divided by 1,000 then times $150.00) This fee includes the plan review of submitted building plans to ensure compliance with the adopted fire code	Scaled		
	Life Safety Plan Review Fee Submittal for occupancy code analysis	$150.00		
✓	**Site/Fire Access/Civil Plan Review Fee** (*Fee is assessed at total acres rounded up to the nearest acre times $150.00) This fee includes the plan review of submitted site development plans to ensure compliance with the adopted fire code ☐Concrete ☐Asphalt ☐Aggregate	Scaled		
	Addendum to Plan Submittal Review Fee On additions, deletions, or adjustments to plans already submitted, reviewed or approved	$50.00		
	Re-Submittal Plan Review Fee Submittal or re-submittal of complete or partial set of plans if changes are done after the initial plan review approval	$150.00		
	Re-Submittal Plan Review Fee Submittal or re-Submittal of complete or partial set of plans if changes are done before the initial plan review approval	$50.00		
	Expedited Plan Review Fee For each expedited review	$250.00		
	Work Without a Permit: 2X Scaled Review Fee (*Fee is assessed at total Sq. Ft. rounded up to nearest 1,000 Sq. Ft. divided by 1,000 X $150.00 X 2)	Scaled		
	Occupancy Review Fee Occupancy Changes, temporary construction buildings and requested preliminary reviews of project proposals	$50.00		

Permit Total: _____

Project/Facility Name: _____ Submitting Company: _____
Address: _____ Address: _____
City: _____ State: _____ Zip: _____ City: _____ State: _____ Zip: _____
Phone: _____ Contact/Phone: _____
Email: _____ Email: _____
Site Contact (Print Name): _____ Person Submitting (Print Name): _____

Brazoria County Fire Marshal

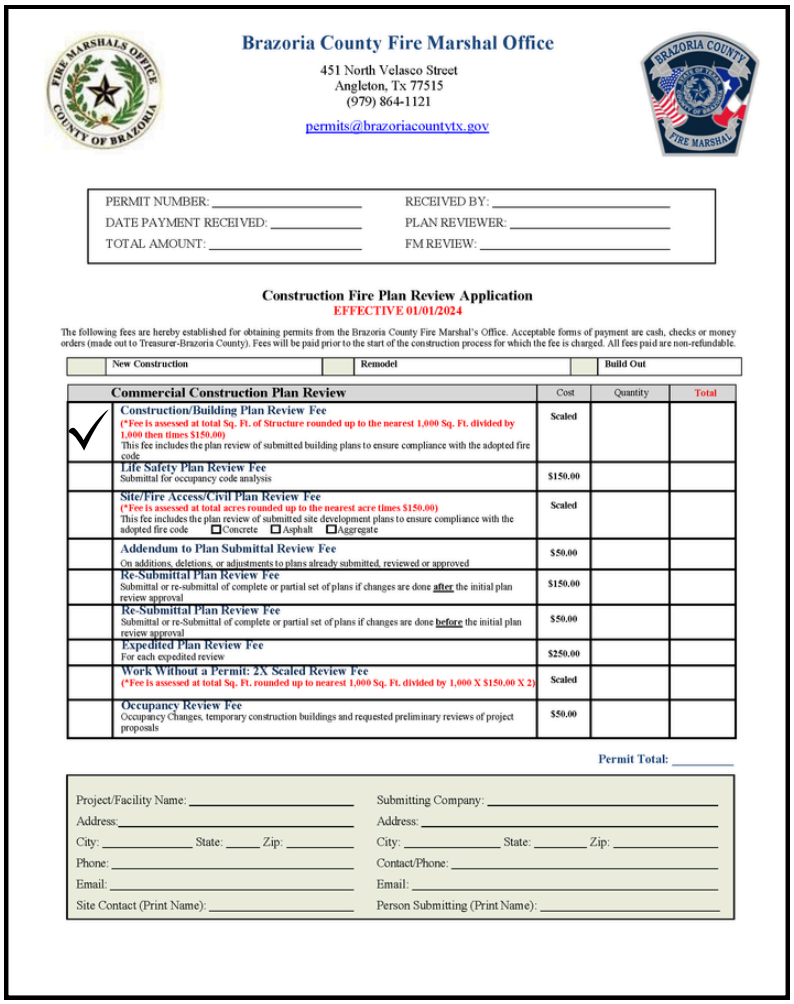
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Fire Construction Permit:

All required documents must be submitted prior to the fire construction permit review.
Fire construction permit review TAT is 2 weeks.
Expedited fire construction permit review TAT is 3-5 business days.

Required Documents:

- Construction Fire Plan Review Application
- Engineer stamped Structural and Mechanical Electrical Plumbing (MEP) Plans with code analysis.
- Fees (cash check or money order)
  See application for fee scale



Brazoria County Fire Marshal Office
451 North Velasco Street
Angleton, Tx 77515
(979) 864-1121
permits@brazoriacountytx.gov

PERMIT NUMBER: _____ RECEIVED BY: _____
DATE PAYMENT RECEIVED: _____ PLAN REVIEWER: _____
TOTAL AMOUNT: _____ FM REVIEW: _____

Construction Fire Plan Review Application
EFFECTIVE 01/01/2024

The following fees are hereby established for obtaining permits from the Brazoria County Fire Marshal's Office. Acceptable forms of payment are cash, checks or money orders (made out to Treasurer-Brazoria County). Fees will be paid prior to the start of the construction process for which the fee is charged. All fees paid are non-refundable.

	New Construction		Remodel		Build Out

	Commercial Construction Plan Review	Cost	Quantity	Total
✓	**Construction/Building Plan Review Fee** (*Fee is assessed at total Sq. Ft. of Structure rounded up to the nearest 1,000 Sq. Ft. divided by 1,000 then times $150.00) This fee includes the plan review of submitted building plans to ensure compliance with the adopted fire code	Scaled		
	Life Safety Plan Review Fee Submittal for occupancy code analysis	$150.00		
	Site/Fire Access/Civil Plan Review Fee (*Fee is assessed at total acres rounded up to the nearest acre times $150.00) This fee includes the plan review of submitted site development plans to ensure compliance with the adopted fire code ☐ Concrete ☐ Asphalt ☐ Aggregate	Scaled		
	Addendum to Plan Submittal Review Fee On additions, deletions, or adjustments to plans already submitted, reviewed or approved	$50.00		
	Re-Submittal Plan Review Fee Submittal or re-submittal of complete or partial set of plans if changes are done after the initial plan review approval	$150.00		
	Re-Submittal Plan Review Fee Submittal or re-Submittal of complete or partial set of plans if changes are done before the initial plan review approval	$50.00		
	Expedited Plan Review Fee For each expedited review	$250.00		
	Work Without a Permit: 2X Scaled Review Fee (*Fee is assessed at total Sq. Ft. rounded up to nearest 1,000 Sq. Ft. divided by 1,000 X $150.00 X 2)	Scaled		
	Occupancy Review Fee Occupancy Changes, temporary construction buildings and requested preliminary reviews of project proposals	$50.00		

Permit Total: _____

Project/Facility Name: _____ Submitting Company: _____
Address: _____ Address: _____
City: _____ State: ____ Zip: _____ City: _____ State: _____ Zip: _____
Phone: _____ Contact/Phone: _____
Email: _____ Email: _____
Site Contact (Print Name): _____ Person Submitting (Print Name): _____

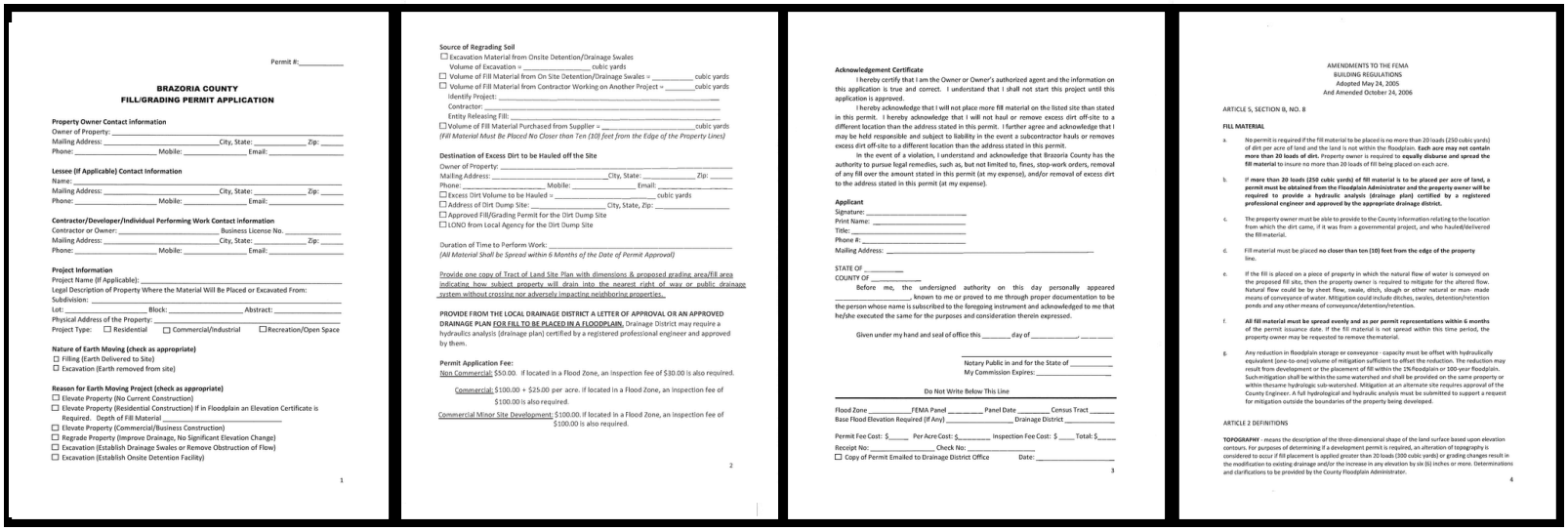
Brazoria Floodplain

5

Fill & Grade Permit:

All required documents must be submitted by mail or in person. No electronic submissions allowed. All required documents are to be submitted at one time on 8.5 X 11. No fullsized plan sets will be accepted.

- Submit Fill & Grade application
- Submit Cash, Check or Money Order for fees
- Letter of No Objection or signed, sealed and dated approval sheet from the Drainage District
- Letter of No Objection from Engineering Department.



Permit #:_____

BRAZORIA COUNTY
FILL/GRADING PERMIT APPLICATION

Property Owner Contact Information
Owner of Property: _____
Mailing Address: _____City, State: _____ Zip: _____
Phone: _____ Mobile: _____ Email: _____

Lessee (If Applicable) Contact Information
Name: _____
Mailing Address: _____City, State: _____ Zip: _____
Phone: _____ Mobile: _____ Email: _____

Contractor/Developer/Individual Performing Work Contact Information
Contractor or Owner: _____ Business License No. _____
Mailing Address: _____City, State: _____ Zip: _____
Phone: _____ Mobile: _____ Email: _____

Project Information
Project Name (If Applicable): _____
Legal Description of Property Where the Material Will Be Placed or Excavated From:
Subdivision: _____
Lot: _____ Block: _____ Abstract: _____
Physical Address of the Property: _____
Project Type: ☐ Residential ☐ Commercial/Industrial ☐ Recreation/Open Space

Nature of Earth Moving (check as appropriate)
☐ Filling (Earth Delivered to Site)
☐ Excavation (Earth removed from site)

Reason for Earth Moving Project (check as appropriate)
☐ Elevate Property (No Current Construction)
☐ Elevate Property (Residential Construction) If in Floodplain an Elevation Certificate is Required. Depth of Fill Material _____
☐ Elevate Property (Commercial/Business Construction)
☐ Regrade Property (Improve Drainage, No Significant Elevation Change)
☐ Excavation (Establish Drainage Swales or Remove Obstruction of Flow)
☐ Excavation (Establish Onsite Detention Facility)

1

Source of Regrading Soil
☐ Excavation Material from Onsite Detention/Drainage Swales
Volume of Excavation = _____ cubic yards
☐ Volume of Fill Material from On Site Detention/Drainage Swales = _____ cubic yards
☐ Volume of Fill Material from Contractor Working on Another Project = _____cubic yards
Identify Project: _____
Contractor: _____
Entity Releasing Fill: _____
☐ Volume of Fill Material Purchased from Supplier = _____cubic yards
(Fill Material Must Be Placed No Closer than Ten (10) feet from the Edge of the Property Lines)

Destination of Excess Dirt to be Hauled off the Site
Owner of Property: _____
Mailing Address: _____City, State: _____ Zip: _____
Phone: _____ Mobile: _____ Email: _____
☐ Excess Dirt Volume to be Hauled = _____ cubic yards
☐ Address of Dirt Dump Site: _____ City, State, Zip: _____
☐ Approved Fill/Grading Permit for the Dirt Dump Site
☐ LONO from Local Agency for the Dirt Dump Site

Duration of Time to Perform Work: _____
(All Material Shall be Spread within 6 Months of the Date of Permit Approval)

Provide one copy of Tract of Land Site Plan with dimensions & proposed grading area/fill area indicating how subject property will drain into the nearest right of way or public drainage system without crossing nor adversely impacting neighboring properties.

PROVIDE FROM THE LOCAL DRAINAGE DISTRICT A LETTER OF APPROVAL OR AN APPROVED DRAINAGE PLAN FOR FILL TO BE PLACED IN A FLOODPLAIN. Drainage District may require a hydraulics analysis (drainage plan) certified by a registered professional engineer and approved by them.

Permit Application Fee:
Non Commercial: $50.00. If located in a Flood Zone, an inspection fee of $30.00 is also required.

Commercial: $100.00 + $25.00 per acre. If located in a Flood Zone, an inspection fee of $100.00 is also required.

Commercial Minor Site Development: $100.00. If located in a Flood Zone, an inspection fee of $100.00 is also required.

2

Acknowledgement Certificate
I hereby certify that I am the Owner or Owner's authorized agent and the information on this application is true and correct. I understand that I shall not start this project until this application is approved.
I hereby acknowledge that I will not place more fill material on the listed site than stated in this permit. I hereby acknowledge that I will not haul or remove excess dirt off-site to a different location than the address stated in this permit. I further agree and acknowledge that I may be held responsible and subject to liability in the event a subcontractor hauls or removes excess dirt off-site to a different location than the address stated in this permit.
In the event of a violation, I understand and acknowledge that Brazoria County has the authority to pursue legal remedies, such as, but not limited to, fines, stop-work orders, removal of any fill over the amount stated in this permit (at my expense), and/or removal of excess dirt to the address stated in this permit (at my expense).

Applicant
Signature: _____
Print Name: _____
Title: _____
Phone #: _____
Mailing Address: _____

STATE OF _____
COUNTY OF _____
Before me, the undersigned authority on this day personally appeared _____, known to me or proved to me through proper documentation to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, _____

_____
Notary Public in and for the State of _____
My Commission Expires: _____

Do Not Write Below This Line

Flood Zone _____ FEMA Panel _____ Panel Date _____ Census Tract _____
Base Flood Elevation Required (If Any) _____ Drainage District _____

Permit Fee Cost: $_____ Per Acre Cost: $_____ Inspection Fee Cost: $ ____ Total: $_____
Receipt No: _____ Check No: _____
☐ Copy of Permit Emailed to Drainage District Office Date: _____

3

AMENDMENTS TO THE FEMA
BUILDING REGULATIONS
Adopted May 24, 2005
And Amended October 24, 2006

ARTICLE 5, SECTION B, NO. 8

FILL MATERIAL

a. No permit is required if the fill material to be placed is no more than 20 loads (250 cubic yards) of dirt per acre of land and the land is not within the floodplain. **Each acre may not contain more than 20 loads of dirt.** Property owner is required to **equally disburse and spread the fill material** to insure no more than 20 loads of fill being placed on each acre.

b. If **more than 20 loads (250 cubic yards) of fill material is to be placed per acre of land, a permit must be obtained from the Floodplain Administrator and the property owner will be required to provide a hydraulic analysis (drainage plan) certified by a registered professional engineer and approved by the appropriate drainage district.**

c. The property owner must be able to provide to the County information relating to the location from which the dirt came, if it was from a governmental project, and who hauled/delivered the fill material.

d. Fill material must be placed **no closer than ten (10) feet from the edge of the property** line.

e. If the fill is placed on a piece of property in which the natural flow of water is conveyed on the proposed fill site, then the property owner is required to mitigate for the altered flow. Natural flow could be by sheet flow, swale, ditch, slough or other natural or man- made means of conveyance of water. Mitigation could include ditches, swales, detention/retention ponds and any other means of conveyance/detention/retention.

f. **All fill material must be spread evenly and as per permit representations within 6 months** of the permit issuance date. If the fill material is not spread within this time period, the property owner may be requested to remove thematerial.

g. Any reduction in floodplain storage or conveyance - capacity must be offset with hydraulically equivalent (one-to-one) volume of mitigation sufficient to offset the reduction. The reduction may result from development or the placement of fill within the 1% floodplain or 100-year floodplain. Such mitigation shall be within the same watershed and shall be provided on the same property or within thesame hydrologic sub-watershed. Mitigation at an alternate site requires approval of the County Engineer. A full hydrological and hydraulic analysis must be submitted to support a request for mitigation outside the boundaries of the property being developed.

ARTICLE 2 DEFINITIONS

TOPOGRAPHY - means the description of the three-dimensional shape of the land surface based upon elevation contours. For purposes of determining if a development permit is required, an alteration of topography is considered to occur if fill placement is applied greater than 20 loads (300 cubic yards) or grading changes result in the modification to existing drainage and/or the increase in any elevation by six (6) inches or more. Determinations and clarifications to be provided by the County Floodplain Administrator.

4

Starting any groundwork prior to receiving the Fill & Grade Permit will result in the issuance of a Stop Work Order.

Please follow the instructions above to avoid delays in construction.

Please Contact the Floodplain office with any questions or concerns.
979-849-1295

Brazoria Floodplain

7

Building Permit:

Zone X	Any Flood Zone
• Approval from Environmental Health (OSSF) If a restroom will not be installed an affidavit will be provided and must be notarized. • Signed, Sealed and dated Drainage approval • Fire Code Permit from Fire Marshal's Office • Letter of No Objection from Engineers Office • Commercial Development Permit $500 + $275 per structure or $0.06 per square foot of enclosed space, whichever is greater • Expansion $275 per structure or $0.06 per square foot of enclosed space, whichever is greater • Site Plan • Drainge District Certificate of Compliance	• Approval from Environmental Health (OSSF) If a restroom will not be installed an affidavit will be provided and must be notarized. • Signed, Sealed and dated Drainage approval • Fire Code Permit from Fire Marshal's Office • Letter of No Objection from Engineers Office • Elevation Certificate of natural ground. Must be from a certified surveyor and have the correct 911 address on the Certificate. • Sign a Class "B" permit form stating we will receive a 2nd Elevation Certificate • Commercial Development Permit $500 + $275 per structure or $0.06 per square foot of enclosed space, whichever is greater + $100 inspection fee • Expansion $275 per structure or $0.06 per square foot of enclosed space, whichever is greater • Site Plan • Drainge District Certificate of Compliance

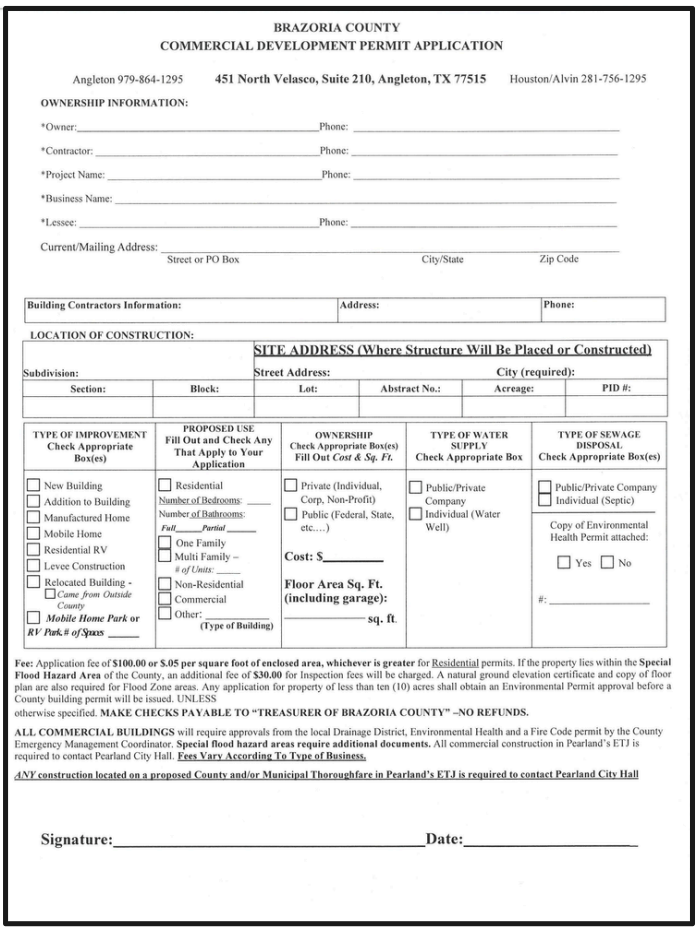
- **Fees are doubled if a building/development permit is not obtained prior to beginning construction.**
- **If a permit is not required from any County departments listed above, the Floodplain Office requires a letter from the department. The letter must be on letter head and include date, statement and signature.**
- **When building in a floodway you MUST HAVE Engineer study preformed on the site BEFORE applying for the building permit.**
- **Floodplain only accepts hard copies (no digital files will be accepted).**

Brazoria Floodplain

7

Building Permit & Commercial Development Permit Application:

A Building Permit will be required for each four walled structures. A commercial development permit is required for each commercial site. Both permits are obtained using the same application shown below.



BRAZORIA COUNTY
COMMERCIAL DEVELOPMENT PERMIT APPLICATION

Angleton 979-864-1295 **451 North Velasco, Suite 210, Angleton, TX 77515** Houston/Alvin 281-756-1295

OWNERSHIP INFORMATION:

*Owner:_____Phone: _____
*Contractor: _____Phone: _____
*Project Name: _____Phone: _____
*Business Name: _____
*Lessee: _____Phone: _____
Current/Mailing Address: _____
Street or PO Box City/State Zip Code

Building Contractors Information:	Address:	Phone:

LOCATION OF CONSTRUCTION:

Subdivision:	SITE ADDRESS (Where Structure Will Be Placed or Constructed) Street Address:		City (required):		
Section:	Block:	Lot:	Abstract No.:	Acreage:	PID #:

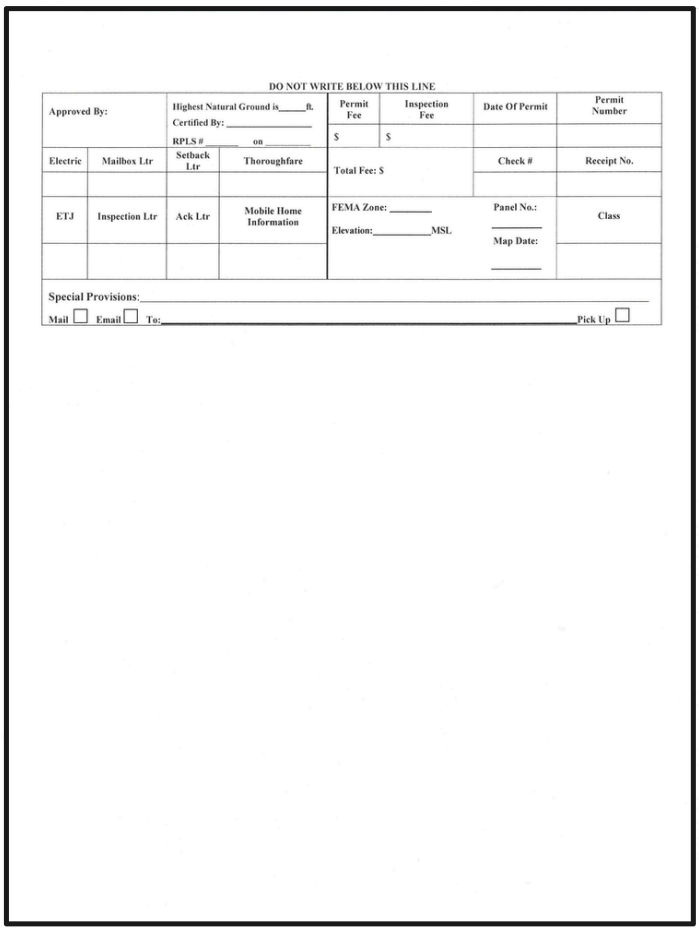
TYPE OF IMPROVEMENT Check Appropriate Box(es)	PROPOSED USE Fill Out and Check Any That Apply to Your Application	OWNERSHIP Check Appropriate Box(es) Fill Out *Cost & Sq. Ft.*	TYPE OF WATER SUPPLY Check Appropriate Box	TYPE OF SEWAGE DISPOSAL Check Appropriate Box(es)
☐ New Building ☐ Addition to Building ☐ Manufactured Home ☐ Mobile Home ☐ Residential RV ☐ Levee Construction ☐ Relocated Building - ☐ *Came from Outside County* ☐ *Mobile Home Park* or *RV Park.# of Spaces* _____	☐ Residential Number of Bedrooms: ____ Number of Bathrooms: *Full*_____ *Partial* _____ ☐ One Family ☐ Multi Family – *# of Units:* ____ ☐ Non-Residential ☐ Commercial ☐ Other: _____ (Type of Building)	☐ Private (Individual, Corp, Non-Profit) ☐ Public (Federal, State, etc.…) **Cost: $_____** **Floor Area Sq. Ft. (including garage):** _____ **sq. ft.**	☐ Public/Private Company ☐ Individual (Water Well)	☐ Public/Private Company ☐ Individual (Septic) Copy of Environmental Health Permit attached: ☐ Yes ☐ No #: _____

Fee: Application fee of **$100.00 or $.05 per square foot of enclosed area, whichever is greater** for Residential permits. If the property lies within the **Special Flood Hazard Area** of the County, an additional fee of **$30.00** for Inspection fees will be charged. A natural ground elevation certificate and copy of floor plan are also required for Flood Zone areas. Any application for property of less than ten (10) acres shall obtain an Environmental Permit approval before a County building permit will be issued. UNLESS otherwise specified. **MAKE CHECKS PAYABLE TO "TREASURER OF BRAZORIA COUNTY" –NO REFUNDS.**

ALL COMMERCIAL BUILDINGS will require approvals from the local Drainage District, Environmental Health and a Fire Code permit by the County Emergency Management Coordinator. **Special flood hazard areas require additional documents.** All commercial construction in Pearland's ETJ is required to contact Pearland City Hall. **Fees Vary According To Type of Business.**

***ANY* construction located on a proposed County and/or Municipal Thoroughfare in Pearland's ETJ is required to contact Pearland City Hall**

Signature:_____Date:_____



DO NOT WRITE BELOW THIS LINE

Approved By:		Highest Natural Ground is_____ft. Certified By: _____ RPLS #_____ on _____		Permit Fee	Inspection Fee	Date Of Permit	Permit Number
				$	$		
Electric	Mailbox Ltr	Setback Ltr	Thoroughfare	Total Fee: $		Check #	Receipt No.
ETJ	Inspection Ltr	Ack Ltr	Mobile Home Information	FEMA Zone: _____ Elevation:_____MSL		Panel No.: _____ Map Date: _____	Class

Special Provisions:_____
Mail ☐ Email ☐ To:_____Pick Up ☐